

City of Salem

Salem Public Library

May 8th, 2024

5:00p.m. at the Salem Public Library Collaboration Studio and via the Salem Public Library YouTube Channel

Si necesita ayuda para comprender esta información, por favor llame
503-588-6178

PARTICIPANTS

Board Members

Francine Boullosa; Gretchen Coppedge; Sarah Bishop; David Levy, Valerie Harris; Matthew Jobson; Dana Castano; Kelly Rath

Staff

Bridget Esqueda, City Librarian; Clarissa Maciel-Garibay, Staff Assistant

AGENDA

1. Welcome and call to order
2. Approval of Minutes
3. Public Comment - Appearance of persons wishing to address the Board on any matter other than those which appear on this Agenda
4. Information Items
 - Teen Advisory Board (TAB) update
 - Chair's report
 - City Librarian's report
 - Friends of SPL report
 - SPL Foundation report
5. Discussion Items
 - Summary of strategic planning meeting with Darci from State Library (Kelly)
 - Printing changes (Bridget)
 - Community Support Opportunity (Bridget)
6. Action Items
7. Miscellaneous Board Items
8. Adjourn

Next Meeting: June 12th, 2024

This meeting is being conducted hybrid at the at the Salem Public Library 585 Liberty St. SE, Salem, OR 97301 and online on [YouTube](#). Please submit written comments on agenda items, or pre-register to provide Public Comment on items not on the agenda, by 5 p.m. or earlier one day prior to the day of the meeting at spladmin@cityofsalem.net

Special accommodations are available, upon request, for persons with disabilities or those needing sign language interpretation, or languages other than English. To request accommodations or services, please call 503-540-2371 (TTD/TTY 503-588-6439) at least two business days in advance.

It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity, and source of income, as provided by Salem Revised Code 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, Americans with Disabilities Act of 1990, and related statutes and regulations, in all programs and activities.

April 2024 City Librarian's Report

Stats

Number of Visitors:

Location	Current Month	Previous Month	Percentage Change	Previous Year
Main	24,777	28,615	-14%	27,708
West Salem	1,294	1,264	2%	2,184

Other Stats:

	Current Month	Previous Month	Percentage Change	Previous Year
Active Cardholders	35,662	35,231	1%	Unavailable
Programs	46	45	2%	60
Meeting/Study Room Reservations	516	504	2%	534
Reference/Directional Assistance	6,319	7,136	-12%	7,319

Number of physical items checked out/renewals:

Location	Current Month	Previous Month	Percentage Change	Previous Year
Main	48,488	57,067	-16%	113,826
West Salem	419	428	-2%	1,174
Total First Time Checkouts (Both Branches)	48,907	57,495	-16%	115,000

Number of digital items checked out:

	Current Month	Previous Month	Percentage Change	Previous Year
Cloud Library	4,893	8,006	-48%	6,278
Overdrive	23,913	27,251	-13%	19,593

Library Value Calculator

<https://ilovelibraries.org/what-libraries-do/calculator/>

Staff News

Interviews were conducted for the Access & Acquisitions (A&A) Supervisor position, a position that has been vacant for nine months. The second round of interviews with A&A staff input will take place in early May. We hope to extend an offer by the end of May.

We were able to send 20 library staff to the Oregon Library Association conference at the Salem Conference Center the last week of April. In addition, Salem Public Library was well represented in other ways. Two staff members served on the Conference Committee, Sonja Somerville as Conference Chair and Emily Byers as Volunteer Coordinator. Several SPL staff members presented sessions at the conference, including Jessica Marie, Alice Macgougan, Andy Alvarez, Alyssa Cokonis, Dan Johnson, Kristy Kemper Hodge, and Sonja Somerville. In addition, Kate Van Ummersen from the Salem Public Library Foundation was a presenter. Visiting librarians enjoyed two tours of Salem Public Library and the Public Library Division held a reception in our Anderson Rooms.

National Library Week, traditionally the second week of April, had highs and lows this year. The Mayor delivered a public proclamation accepted by library staff in a City Council meeting. We also hosted a well attended library staff and volunteer BBQ lunch in our bookmobile bay. During this time, we experienced challenging and very publicized budget news including the potential reduction of positions currently filled by staff. The Mayor and Budget Committee voted unanimously to repurpose funds from another source to ensure these library positions would not be lost in FY25. The final City Council vote will take place at the end of June.

Collections

The library has added 4 new vendors to order books/materials in other languages. An order has been placed with Vasha-Kniga. A total of 29 Russian children's books were ordered. Vasha-Kniga is a vendor located in New York who supplies books directly from publishers in Russia. This is the first Russian order in a while and hopefully many more will continue to be ordered in the future as we expand to the needs of our community.

New puppets have been ordered and are currently being processed by our Access and Acquisitions team. Community members will soon be able to check these brand new puppets.

Projects and Programs

The Salem Public Library's Pop-Up Library program serving seniors continues to grow. There are now 15 sites (including nursing homes, assisted living facilities, transitional housing, and memory cares) that get monthly or bimonthly deliveries of books delivered by Adult Services staff members. At a rehabilitation center, library staff had a wonderful interaction with a gentleman who is an avid reader. He thanked them for their work and selected a book to read outside in the spring sunshine.

We also launched our new Salem Pop-Up Library community outreach with two visits in April, first at the Marion & Polk Early Learning Hub's Little Learners Day and then to Cornerstone Apartments in Northeast Salem. Volunteers from Assistance League of Salem-Keizer are accompanying and assisting staff during the visits, enabling library staff to provide library cards, checkout, and information about library services, while also providing craft activities for kids and families.

Adult Game Day is back! Our popular adults only game night is back with a new day and new time. Not only did we have a great turnout, but many of the original “gamers” returned. Participants enjoyed some snacks, met new people, and moved around the room socializing, playing, and learning new games.



What we are Looking Forward to!

The library will close to the public on Friday, May 17, 2024 for a Staff Development Day. The library leadership team used staff feedback from last year’s event and training evaluations from the last year to inform the content of the day. Some of the learning goals include team building, increased cultural competency and empathy, gaining knowledge from community partners, increasing emergency preparedness skills, and stress reduction.

Strategic Plan Updates

The baskets purchased with a Salem Public Library Foundation Sprinkles grant supporting our strategic imperative evolve services that increase accessibility has launched and are already in use by library patrons!

