

CITY OF SALEM AND SALEM URA FINANCE COMMITTEE

Minutes

DATE: April 15, 2024

PLACE: ZOOM / Finance Conference Room

CHAIRPERSON: Jose Gonzalez

STAFF LIAISON: Josh Eggleston, CFO 503-588-6130 JEggleston@cityofsalem.net

Members Present:

Councilor Micki Varney, AIC Chair
Councilor Vanessa Nordyke
Alternate-Councilor Linda Nishioka

Members Absent:

Councilor Jose Gonzalez, Chair
Councilor Deanna Gwyn

Staff Present:

Keith Stahley, City Manager
Josh Eggleston, Chief Financial Officer
Dan Atchison, City Attorney
Allen Dannen, P.E., City Engineer
Kali Leinenbach, Budget Manager
Jenny Mattechek, CPA, Chief Accountant
Anja Hill, Treasury Supervisor
Jeremy Morgan, Accounting Supervisor (joined late)
James Wharton-Hess, Senior Fiscal Analyst
Kelli Blechschmidt, Management Analyst II
Shengnan Thomas, Administrative Analyst I

Guest Present:

1. CALL TO ORDER: 4:08 PM / Quorum
2. APPROVAL OF COMMITTEE MINUTES
 - a. March 18, 2024

Motion was moved by Member Nordyke, seconded by Member Nishioka, and carried by the following vote:

Aye: Unanimous
Nay: None
Abstentions: None

3. PUBLIC COMMENT

- a. None

4. ACTION ITEMS

- a. None

5. MANAGEMENT UPDATE / INFORMATION ITEMS

- a. Federal Compliance Report Update

Questions or comments by: AIC Chair Varney, Members Nordyke and Nishioka

Responses by: Keith Stahley, City Manager; Josh Eggleston, Chief Financial Officer; Jenny Mattechek, Chief Accountant

- b. Capital Improvement Planning Presentation

Questions or comments by: AIC Chair Varney, Members Nordyke and Nishioka

Responses by: Josh Eggleston, Chief Financial Officer; Allen Dannen, City Engineer; Kali Leinenbach, Budget Manager; James Wharton-Hess, Senior Fiscal Analyst

6. CONTINUED BUSINESS

- a. None

7. New Business

- a. Member Nordyke asked about federal grant strategies.

Responses by: Keith Stahley, City Manager

8. ADJOURNMENT: 4:47 PM

The next meeting is scheduled for Monday, May 20, 2024 at 4:00 PM.