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2	BILL NO. 34	A BILL FOR ORDINANCE NO. 41-2002	
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4	AN ORDINA	NCE relating to the establishment of the COMMUNITY POLICE REVIEW BOARD.	
5		THE CITY OF SALEM ORDAINS AS FOLLOWS:	
6	Section 1.	Sections 2 through6 are added to and a part of the Salem Revised Code, Title I, as:	
7		CHAPTER 20 I	
8		COMMUNITY POLICE REVIEW BOARD	
9	20I.010.	Community Police Review Board Created; Composition.	
10	20I.020.	Appointment and Terms of Members.	
11	20I.030.	Procedures.	
12	20I.040.	Confidential Records.	
13	20I.050.	Functions and Duties.	
14	Section 2.	20I.010. Community Police Review Board Created; Composition. (a) The	
15	Community Police Review Board ("Board") is hereby created. The purpose of the Board is to review		
16	unresolved complaints against members of the police department. For purposes of this chapter, a complain		
17	is unresolved if it is not resolved to the satisfaction of the complainant within sixty days of filing the complain		
18	with the city plus an additional thirty days if necessary for the police department to complete its investigation.		
19	(b) The Board	d shall consist of seven members and two alternate members.	
20	Section 3.	<b>20I.020. Appointment and Terms of Members.</b> (a) Members of the Board shall	
21	be appointed by counc	zil.	
22	(b) Terms of t	the members other than those originally appointed shall be for staggered terms of two	
23	years or until successors are appointed. Terms of the originally appointed members shall run as follows: three		
24	members until January 1, 2004, two members until January 1, 2005 and two members until January 1, 2006		
25	Persons appointed to fill vacancies left by members whose terms on the committee have not expired shall have		
26	as their term of office the unexpired terms of their immediate predecessors on the committee. Members, othe		
27	than members who have resigned, may be appointed for additional terms. Member may serve only two		
28	consecutive terms.		

1	(c) Members of the Board shall receive no compensation for their services.		
2	(d). When appointing members of the Board, City Council shall consider: (1) civic participation within		
3	the community; (2) residency within the City of Salem; (3) criminal history; (4) commitment to the goals of the		
4	Board; (5) ethnic and cultural diversity including demonstrated life experiences or training in cultural or ethnic		
5	diversity.		
6	Section 4. <b>20I.030. Procedures.</b> (a) The Board may adopt bylaws for its procedures consistent		
7	with the laws of the United States, the State of Oregon and with the charter and ordinances of the City of		
8	Salem.		
9	(b) Except as provided below, meetings of the Board shall be held in public. Except as provided		
10	below, hearings by the Board shall be open to the public.		
11	(c) Confidential records shall be reviewed and discussed only in closed session and deliberations shall		
12	be conducted in closed session.		
13	(d) Minutes shall be taken at Board proceedings. Minutes of the open portion of the meetings shall b		
14	a matter of public record, available to the public, and a copy provided to the City Council. Minutes of close		
15	sessions shall not be available to the public. All minutes of the Board's proceedings shall be filed with the cit		
16	recorder.		
17	Section 5. <b>20I.040. Confidential Records.</b> (a) The Board is designated as a citizen review		
18	body authorized to receive confidential records and information contained therein. Such records shall be kep		
19	confidential by members of the Board and shall be reviewed only during the closed portions of meetings		
20	Members shall not reveal the contents of any written or oral internal investigation report to any person not		
21	member of the Board or to any Board member who did not participate in the specific matter before the Board		
22	No reports of the Board shall contain any confidential records or information contained therein.		
23	(b) Board members shall take an oath of confidentiality. Breach of confidentiality may be cause f		
24	immediate removal from the Board.		
25	(c) Any person bringing an unresolved complaint to the Board releases and waives any rights the person		
26	may have regarding to the disclosure of information to the Board.		
27	Section 6. <b>20I.050. Functions and Duties.</b> The Board shall be advisory to the City Manage		
28	of the City of Salem, and shall report its findings to the City Manager, with a concurrent copy to the Cit		

1	Council. Individual complaints shall not be reviewed by City Council. In addition to hearing unresolv		
2	complaints, the Board may also:		
3	(1) Review and advise on Salem Police Department policy and procedure,		
4	(2) Review and analyze complaint summaries and trends of the department, and		
5	(3) Refer issues to the Chief of Police.		
6	PASSED by the council this 8th day of July, 2002.		
7	ATTEST:		
8	/s/ Jean Lay		
9	City Recorder		
10	Approved by City Attorney: /s/ S. Meiners		
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13	Checked By:		
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