Si necesita ayuda para comprender esta informacion, por favor llame 503-588-6173

DECISION OF THE HISTORIC LANDMARKS COMMISSION

HISTORIC DESIGN REVIEW CASE NO. HIS16-34

APPLICATION NO.: 16-119027-DR

NOTICE OF DECISION DATE: NOVEMBER 18, 2016

APPLICATION SUMMARY: A proposal to modify the front facade of the W.T. Grant Co. Store (1955).

REQUEST: Major Historic Design Review of a proposal to modify the front facade of the W.T. Grant Co. Store (1955) a non-historic non-contributing building in Salem's Downtown Historic District, zoned CB (Central Business) zone, and located at 260 Liberty Street NE. 97301 (Marion County Assessor's Map and Tax Lot number: 073W22DC06900).

APPLICANT: Gretchen Stone, CB Two Architects

LOCATION: 260 Liberty Street NE

CRITERIA: Salem Revised Code (SRC) Chapter 230.045(d)

FINDINGS: The findings are listed in the attached staff report.

DECISION: The Historic Landmarks Commission **APPROVED** Historic Design

Review Case No. HIS16-34.

VOTE:

Yes 5 No 0 Absent 3 (Holton, Morris, Sund)

Andrew Hendrie, Chair

Historic Landmarks Commission

This Decision becomes effective on December 6, 2016. No work associated with this Decision shall start prior to this date unless expressly authorized by a separate permit, land use decision, or provision of the Salem Revised Code (SRC).

Application Deemed Complete:

October 27, 2016

Public Hearing Date:

November 17, 2016

Notice of Decision Mailing Date: November 18, 2016

Decision Effective Date:

December 6, 2016

State Mandate Date:

February 24, 2017

HIS16-34 November 18, 2016 Page 2

Case Manager: Kimberli Fitzgerald, AICP, Historic Preservation Officer kfitzgerald@cityofsalem.net, 503.540.2397

The rights granted by this decision must be exercised by <u>December 6, 2018</u>, or this approval shall be null and void. A copy of the decision is attached.

This decision is final unless written appeal from an aggrieved party is filed with the City of Salem Planning Division, Room 305, 555 Liberty Street SE, Salem OR 97301, no later than **5:00 p.m., December 5, 2016.**

Any person who presented evidence or testimony at the hearing may appeal the decision. The notice of appeal must contain the information required by SRC 300.1020 and must state where the decision failed to conform to the provisions of the applicable code section, SRC Chapter 230. The appeal must be filed in duplicate with the City of Salem Planning Division. The appeal fee must be paid at the time of filing. If the appeal is untimely and/or lacks the proper fee, the appeal will be rejected. The Hearings Officer will review the appeal at a public hearing. After the hearing, the Hearings Officer may amend, rescind, or affirm the action, or refer the matter to staff for additional information.

The complete case file, including findings, conclusions and conditions of approval, if any, is available for review at the Planning Division office, Room 305, City Hall, 555 Liberty Street SE, during regular business hours.

http://www.cityofsalem.net/planning

\\allcity\amanda\amandatestforms\4431Type2-3NoticeOfDecision.doc

FOR THE MEETING OF: November 17, 2016

AGENDA ITEM: 4.b

BEFORE THE SALEM HISTORIC LANDMARKS COMMISSION **MAJOR - Discretionary Review**

Historic Review Case No. 16-34 / 16-119027-DR

TO:

Historic Landmarks Commission

THROUGH:

Lisa Anderson-Ogilvie, AICP, Planning Administrator

FROM:

Kimberli Fitzgerald, AICP, Historic Preservation Officer

HEARING DATE:

November 17, 2016

CASE NO.:

Historic Design Review Case No. HIS16-34

APPLICATION

A proposal to modify the non-historic, non-contributing

SUMMARY:

W.T. Grant Co. storefront.

LOCATION:

260 Liberty Street NE

REQUEST

Major Historic Design Review of a proposal to modify the front facade of the non-historic, non-contributing W.T. Grant Co. Store(1955), previously listed as the Elfstrom & Eyre Department Store (1928) as a historic non-contributing building in Salem's Downtown Historic District, zoned CB (Central Business) zone, and located

at 260 Liberty Street NE, 97301 (Marion County

Assessor's Map and Tax Lot number: 073W22DC06900).

APPLICANT:

Gretchen Stone, CB Two Architects

APPROVAL CRITERIA: Salem Revised Code (SRC) Chapter 230

230.045(d) Standards for Non-Contributing Buildings and

Structures in Commercial Districts: Storefronts

RECOMMENDATION:

APPROVE

PROCEDURES

Historic Landmarks Commission Review & Decision

Under Salem Revised Code (SRC) Chapter 230, no development permit shall be issued without the approval of the Historic Landmarks Commission (HLC). The HLC shall approve, conditionally approve, or deny the application on the basis of the projects conformity with the criteria. Conditions of approval, if any, shall be limited to project modifications required to meet the applicable criteria.

Historic Design Review Case 16-34 HLC Meeting of November 17, 2016 Page 2

According to Salem Revised Code (SRC) 230.020(f), historic design review approval shall be granted if the application satisfied the applicable standards set forth in Chapter 230. The HLC shall render its decision supported by findings that explain conformance or lack thereof with relevant design standards, state the facts relied upon in rendering the decision, and explain justification for the decision.

120-Day Requirement

The state mandated 120-day deadline to issue a final local decision, including any local appeals in this case, is February 24, 2017, unless an extension is granted by the applicant.

APPLICATION PROCESSING

Subject Application

- 1. On October 11, 2016, the applicant submitted materials for a Major Historic Design Review to modify the historic non-contributing Elfstrom & Eyre Department storefront.
- 2. The application was deemed complete for processing on October 27, 2016.

Public Notice

- 1. Notice of the public hearing was mailed to the owners of all property within 250 feet of the subject property on October 27, 2016 (Attachment A). A second revised notice was sent on November 9, 2016 (Attachment A-1).
- 2. The property was posted in accordance with the posting provision outlined in SRC 300.620.

TESTIMONY RECEIVED

Neighborhood Association Comments

The subject property is located within the Central Area Neighborhood Development Organization (CANDO). As of the date of publication, no comments were received from the neighborhood association.

Public Comments

All property owners within 250 feet of the subject property were mailed notification of the proposal on October 27, 2016. Notice of public hearing was also posted on the subject property. As of the date of publication, no comments have been received.

Public Agency Comments

The Oregon State Historic Preservation Office (SHPO) has submitted a letter (**Attachment D**) in support of correcting the designation of the resource at 260 Liberty Street NE.

Historic Design Review Case 16-34 HLC Meeting of November 17, 2016 Page 3

City Department Comments

The Building and Safety Division indicates that this project will require building permits.

FACTS & FINDINGS

Background Information

According to the nomination documents and the historic photo, this building was constructed in 1928 as the Elfstrom and Eyre Department Store. The nomination documents note that the building has been remodeled significantly in the 1970s and the building is therefore historic noncontributing.

City of Salem staff completed additional research to confirm this assessment, and after noting that the Sanborn Fire Insurance maps state that the existing building was constructed in 1955, found an article from the Statesman on November 17, 1955 confirming the construction and official opening of the W.T. Grant Co. store in 1955. Further research confirmed that this site in fact has never housed the Elfstrom and Eyre Department Store which was actually located within Salem's downtown at 340 Court (the New Breyman Building) which is still extant. The Efstrom and Eyre Department Store was moved to 260 Liberty St. S, which may have been the source of the original confusion.

The only alteration to the building is the addition of the awning system in 1988. While overall the integrity of this building is essentially intact, the period of significance for the District ends in 1950, so the City of Salem requested that the SHPO review the designation of 260 Liberty Street NE. The SHPO has confirmed that the designation should be changed to non-historic, non-contributing to Salem's Downtown National Register District, because it was constructed after the period of significance for the District (Attachment D).

While the official evaluation of the building can only be formally changed by the National Park Service in consultation with the Oregon SHPO and the State Advisory Committee on Historic Preservation, staff recommends that the Historic Landmarks Commission find that the historic name of this building is the W.T. Grant Co. Building and the construction date for this building is actually 1955. Staff further recommends the HLC find that the building is non-historic, non-contributing to the Downtown National Register District.

Historic Design Review

The applicant has proposed to modify the existing storefront. Specifically, they have proposed to remove the existing marble façade, storefront and awning frame and are proposing a new façade of brick with a glass and metal storefront system on the first and second floors broken up by columns covered with a brick veneer. The first floor will include a new steel flat canopy awning, and the second floor will include three new window bays characterized by vertical decorative fins. Overall the design replaces the mid-century modern design with a new design and material that reflects the traditional design of many of the historic contributing buildings downtown. SRC Chapter 230.045 specifies the standards applicable to this project. For the applicant's full response, please refer to Attachment 3.

FINDINGS

230.045 Standards for Non-Contributing Buildings and Structures in Commercial Districts.

(d) Storefronts. Replacement of storefronts or components of storefronts in non-contributing buildings is allowed.

(1) Materials.

(A) Materials dating from the period of significance shall, if possible, be retained and repaired or restored.

Finding: The existing building is non-historic non-contributing to the district, therefore there are no materials dating from the period of significance and this standard is not applicable to the evaluation of this proposal.

(B) Replacement materials shall be, to the greatest degree possible, of the same type, quality, design, size, finish, proportions and configuration of the storefronts commonly found in the district.

Finding: The proposed new primary materials include brick, steel and glass, which are all commonly found throughout the District. Staff recommends that the HLC find that this proposed materials are consistent with those present in buildings and structures in the district and that this standard has been met.

(2) Design.

(A) To the extent practicable, original storefront components such as windows, door configuration, transoms, signage and decorative features dating from the period of significance shall be preserved.

Finding: The proposed new design replaces the austere, simplified mid-century modern design with a new design that reflects the tripartite design of many of the historic contributing buildings downtown, with a base, capital and cornice. Staff recommends that the HLC find that this proposed design is consistent with the buildings dating from the period of significance within the district and that this standard has been met.

(B) Restoration of the appearance of the storefront during the period of significance, based on historical research and physical evidence, is preferred.

Finding: The proposed new design is not meant to restore an earlier appearance of the storefront, which was constructed outside the period of significance for the district, therefore this standard is not applicable to the evaluation of this proposal.

(C) Replacement that is contemporary in design shall be compatible with the scale, proportions, massing, height, rhythm, materials, color and texture of historic contributing buildings in the district.

Finding: The proposed new contemporary design reflects the scale, proportions, materials, color and texture of historic contributing buildings within the district built during the period of

Historic Design Review Case 16-34 HLC Meeting of November 17, 2016 Page 5

significance (prior to 1950). The applicant is not proposing to alter the massing or height of the building. Staff recommends that the HLC find that this design is compatible with the historic contributing buildings within the Downtown Historic District and that this standard has been met.

RECOMMENDATION

Based upon the information presented in the application, plans submitted for review, and findings as presented in this staff report, staff recommends that the Historic Landmarks Commission **APPROVE** the proposal.

DECISION ALTERNATIVES

- 1. APPROVE the proposal as submitted by the applicant and indicated on the drawings.
- 2. APPROVE the proposal with conditions to satisfy specific standard(s).
- 3. DENY the proposal based on noncompliance with identified standards in SRC 230, indicating which standard(s) is not met and the reason(s) the standard is not met.

Attachments: A. Hearing Notice and Vicinity Map

A-1. Revised Hearing Notice

B. Excerpt from National Register Historic Resource Document and historic photo; Sanborn Fire Insurance Map and 11/15/1955 Statesman article.

C. Applicant's Submittal Materials

D. Letter from Oregon State Historic Preservation Office

Prepared by Kimberli Fitzgerald, AICP, Historic Preservation Officer

G:\CD\PLANNING\HISTORIC\CASE APPLICATION Files - Processing Documents & Staff Reports\STAFF Reports-HLC\2016\HIS16-34 260 Liberty St NE.docx



HEARING NOTICE

LAND USE REQUEST AFFECTING THIS AREA

Audiencia Pública

Si necesita ayuda para comprender esta informacion, por favor llame 503-588-6173

CASE NUMBER:

Historic Design Review Case No.HIS16-34

AMANDA APPLICATION NO:

16-119027-DR

HEARING INFORMATION:

Historic Landmarks Commission, Thursday, November 17, 2016, 5:30 P.M., Council Chambers, Room 240, Civic Center, 555 Liberty St SE, Salem OR

PROPERTY LOCATION:

260 Liberty St NE, Salem, OR 97301

OWNER(S) / APPLICANT(S):

FT LLC

AGENT(S):

Gretchen Stone, CB Two Architechts

DESCRIPTION OF REQUEST:

Major Historic Design Review of a proposal to modify the front facade of the Elfstrom & Eyre Department Store (1928) a historic non-contributing building in Salem's Downtown Historic District, zoned CB (Central Business) zone, and located at 260 Liberty Street NE, 97301 (Marion County Assessor's Map and Tax Lot number: 073W22DC06900).

CRITERIA TO BE CONSIDERED:

MAJOR HISTORIC DESIGN REVIEW

General Guidelines for Non-Contributing Buildings and Structures

Pursuant to SRC 230.070, an application for a Major Historic Design Review proposing changes to a non-contributing building or structure may be approved if the proposal conforms to the following guidelines:

- (a) Materials shall be consistent with those present in buildings and structures in the district generally.
- **(b)** Alterations and additions shall be compatible in design and construction with the general character of buildings or structures in the historic district. Factors in evaluating compatibility include, but are not limited to:
- (1) Architectural elements such as porches, dormers, doors and windows reflect the spacing, placement, scale, orientation and proportion of buildings in the district, generally.
- (2) The location is at the rear, or on an inconspicuous side, of the building or structure.
- (3) The size and scale is consistent and harmonious with the buildings and structures in the district generally.
- (4) The design reflects, but does not replicate, the architectural style of historic contributing buildings and structures in the district.
- (5) The building uses similar setbacks, orientation on the site, spacing and distance from adjacent buildings that is found on buildings in the immediate vicinity and the district as a whole. (Ord No. 34-10)

HOW TO PROVIDE TESTIMONY:

Any person wishing to speak either for or against the proposed request may do so in person or by representative at the Public Hearing. Written comments may also be submitted at the Public Hearing. Include case number with the written comments. Prior to the Public Hearing, written comments may be filed with the Salem Planning Division, Community Development Department, 555 Liberty Street SE, Room 305, Salem, Oregon 97301. Only those participating at the hearing, in person or by submission of written testimony, have the right to appeal the decision.

HEARING PROCEDURE:

The hearing will be conducted with the staff presentation first, followed by the applicant's case, neighborhood organization comments, testimony of persons in favor or opposition, and rebuttal by the applicant, if necessary. The applicant has the burden of proof to show that the approval criteria can be satisfied by the facts. Opponents may rebut the applicant's testimony by showing alternative facts or by showing that the evidence submitted does not satisfy the approval criteria. Any participant may request an opportunity to present additional evidence or testimony regarding the application. A ruling will then be made to either continue the Public Hearing to another date or leave the record open to receive additional written testimony.

Failure to raise an issue in person or by letter prior to the close of the Public Hearing with sufficient specificity to provide the opportunity to respond to the issue, precludes appeal to the Land Use Board of Appeals (LUBA) on this issue. A similar failure to raise constitutional issues relating to proposed conditions of approval precludes an action for damages in circuit court.

Following the close of the Public Hearing a decision will be issued and mailed to the applicant, property owner, affected neighborhood association, anyone who participated in the hearing, either in person or in writing, and anyone who requested to receive notice of the decision.

CASE MANAGER:

Kimberli Fitzgerald, Case Manager, City of Salem Planning Division, 555 Liberty Street SE, Room 305, Salem, Oregon 97301. Telephone: 503-540-2397; E-mail: kfitzgerald@cityofsalem.net.

NEIGHBORHOOD ORGANIZATION:

Central Area Neighborhood Development Organization (CAN-DO), Woody Dukes, Land Use Chair; Phone: (503) 364-4230; Email: Woodrow668@gmail.com.

DOCUMENTATION AND STAFF REPORT:

Copies of the application, all documents and evidence submitted by the applicant are available for inspection at no cost at the Planning Division office, City Hall, 555 Liberty Street SE, Room 305, during regular business hours. Copies can be obtained at a reasonable cost. The Staff Report will be available seven (7) days prior to the hearing, and will thereafter be posted on the Community Development website:

www.cityofsalem.net/Departments/CommunityDevelopment/Planning/Historic/Pages/default/aspx

ACCESS:

The Americans with Disabilities Act (ADA) accommodations will be provided on request.

NOTICE MAILING DATE:

October 27, 2016

PLEASE PROMPTLY FORWARD A COPY OF THIS NOTICE TO ANY OTHER OWNER, TENANT OR LESSEE. For more information about Planning in Salem: http://www.cityofsalem.net/planning

@Salem Planning

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It is the City of Salem's policy to assure that no person shall be discriminated against on the grounds of race, religion, color, sex, marital status, familial status, national origin, age, mental or physical disability, sexual orientation, gender identity and source of income, as provided by Salem Revised Code Chapter 97. The City of Salem also fully complies with Title VI of the Civil Rights Act of 1964, and related statutes and regulations, in all programs and activities. Disability-related modification or accommodation, including auxiliary aids or services, in order to participate in this meeting or event, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact the Community Development Department at 503-588-6173 at least three business days before this meeting or event. TTD/TTY telephone 503-588-6439 is also available 24/7

Vicinity Map 260 Liberty ST NE DOWNTOWN LEARNING CENTER SCHOOL EN CREEK RD Subject Property CHEMEKETA ST NE Legend Parks Outside Salem City Limits Community Development Dept Urban Growth Boundary Historic District This product is provided as is, without warranty. In no event is the City of Salem liable for damages from the use of this product. This product is subject to license and copyright limitations and further distribution or resale is prohibited.

Schools

City Limits



REVISED HEARING NOTICE LAND USE REQUEST AFFECTING THIS AREA

Audiencia Pública

Si necesita ayuda para comprender esta informacion, por favor llame 503-588-6173

CASE NUMBER:

Historic Design Review Case No.HIS16-34

AMANDA APPLICATION NO:

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PROPERTY LOCATION:

260 Liberty St NE, Salem, OR 97301

OWNER(S) / APPLICANT(S):

FT LLC

AGENT(S):

Gretchen Stone, CB Two Architechts

DESCRIPTION OF

REQUEST:

Major Historic Design Review of a proposal to modify the front facade of the Elfstrom-& Eyre Department Store (1928) W.T. Grant Co. Store (1955), a historic noncontributing non-historic non-contributing building in Salem's Downtown Historic District, zoned CB (Central Business) zone, and located at 260 Liberty Street NE, 97301 (Marion County Assessor's Map and Tax Lot number: 073W22DC06900).

CRITERIA TO BE CONSIDERED:

MAJOR HISTORIC DESIGN REVIEW

230.045, Standards for Non-Contributing Buildings and Structures in Commercial Historic Districts. Modifications to non-contributing buildings in commercial historic districts shall comply with this section.

- (a) Materials shall be consistent with those present in buildings and structures in the district generally.
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- (4) The design reflects, but does not replicate, the architectural style of historiccontributing buildings and structures in the district.
- (5) The building uses similar setbacks, orientation on the site, spacing and distance from adjacent buildings that is found on buildings in the immediate vicinity and the district as a whole. (Ord No. 34-10)

230.045. STANDARDS FOR NON-CONTRIBUTING BUILDINGS AND STRUCTURES IN COMMERCIAL HISTORIC DISTRICTS. Modifications to non-contributing buildings in commercial historic districts shall comply with this section.

- (d) Storefronts. Replacement of storefronts or components of storefronts in noncontributing buildings is allowed.
- (1) Materials.
- (A) Materials dating from the period of significance shall, if possible, be retained and repaired or restored.
- (B) Replacement materials shall be, to the greatest degree possible, of the same type, quality, design, size, finish, proportions and configuration of the storefronts commonly found in the district.
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- (A) To the extent practicable, original storefront components such as windows, door configuration, transoms, signage and decorative features dating from the period of

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NOTICE MAILING DATE:

November 9, 2016

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@Salem Planning

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TTD/TTY telephone 503-588-6439 is also available 24/7

CMB

NPS Form 10-900a Approval No. 10024-0018

United States Department of the Interior National Park Service

National Register of Historic Places

Continuation Sheet

Section number:

Salem Downtown Historic District

260 Liberty Street, NE

Classification: Historic Non-Contributing

Historic Name: Elfstrom & Eyre Department Store

Current Name: Office Building Year of Construction: c.1928/1970s

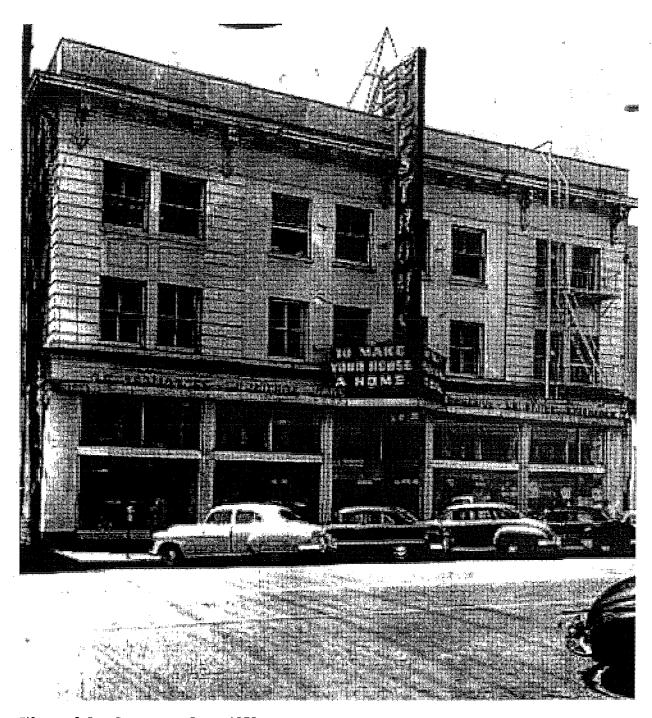
Legal Description: 073W22DC06900; Salem Add., Lot 7, Block 22

Owner(s):

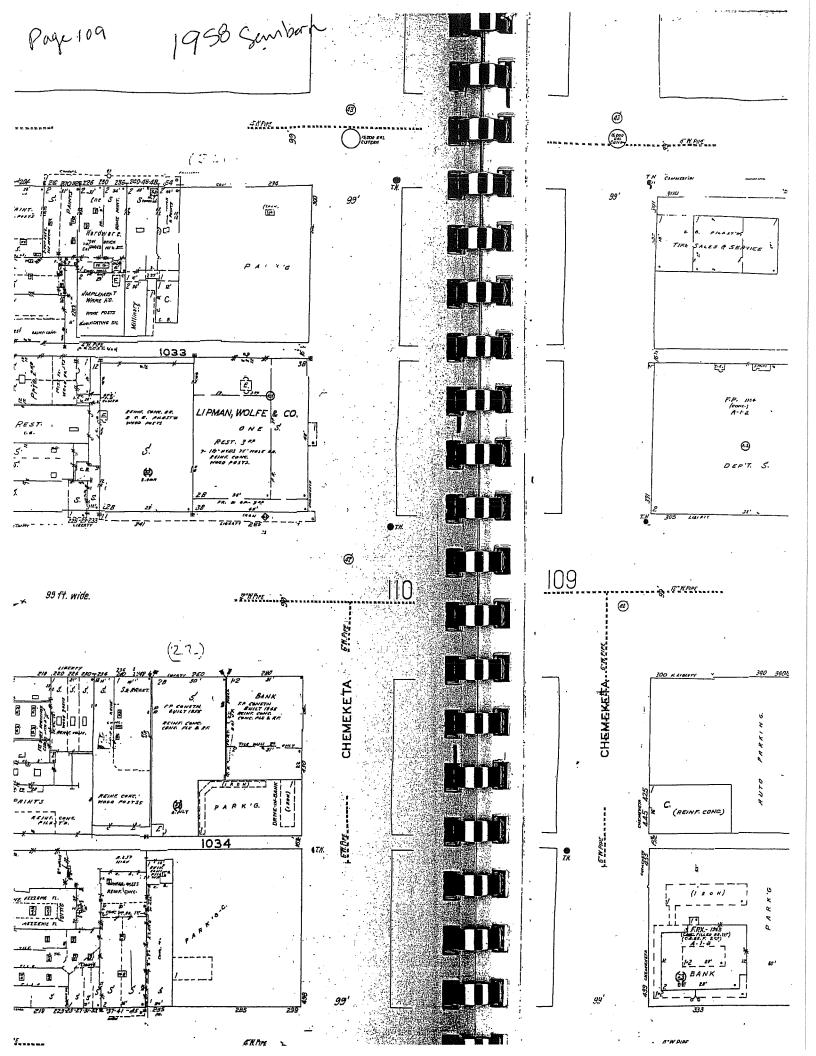
Putnam, George Mark Salem Inc c/o ALP Associates

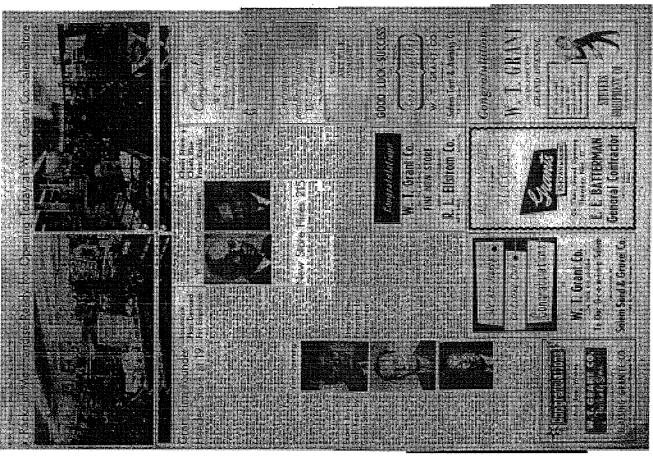
12400 Wilshire Blvd Ste 1450 Los Angeles, CA 90025

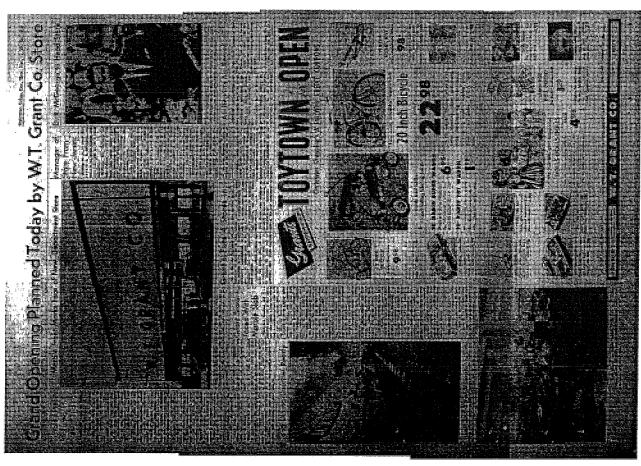
<u>Description</u>: This is a rectangular two-story commercial building constructed of concrete. Changes to the appearance of the building include the covering of the building with marble and granite, storefront/office windows with anodized sash, and an umbrella awning. The original architectural detail on facade has been lost to modifications within the last fifty years and it does not contribute to the district in its current condition.



Elfstrom & Eyre Department Store, 1952 260 Liberty Statesman Journal Collection, Salem Public Library







Historic Alteration Review Worksheet

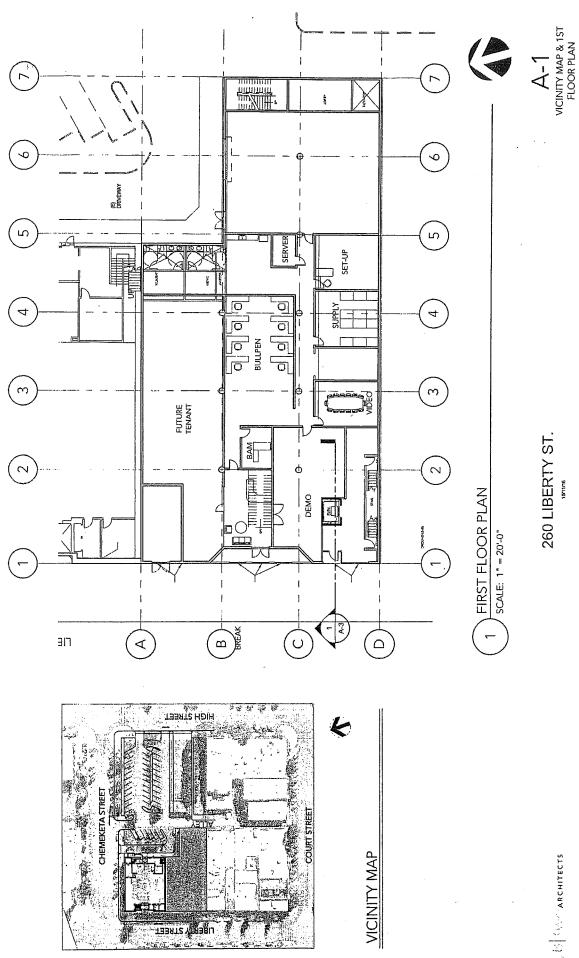
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Site Address: 260 Liberty Stro	eet NE	- Apply apply and a second a second and a second a second and a second a second and
Resource Status: Contributing		dividual Landmark □
Type of Work Activity Proposed:	Major ■ Minor □	
Chose One: Commercial District Residential District		Public District
Replacemen	t, Alteration, Restoration	or Addition of:
Architectural Feature:	Landscape Feature:	New:
■ Awning	□ Fence	□ Addition
□ Door	□ Streetscape	□ Accessory Structure
□ Exterior Trim, Lintel	☐ Other Site feature (describe)	□ Sign
Other architectural feature		□ Mural
□ Roof/Cornice	•	□ Accessibility Ramp
■ Masonry/Siding		□ Energy Improvements
■ Storefront		□ Mechanical Equipment
□ Window(s) Number of windows:		□ Primary Structure
	And the second s	
Will the proposed alteration be visible fr	om any public right-of-way?	□ Yes □ No
• •		Material: Storefront, brick, steel awnings, decorative details
Project Description		
Briefly provide an overview of the type of Chapter 230. Please attach any additio HLC clearly understand the proposed w	nal information (i.e., product spec	neets the applicable design criteria in SRC ification sheets) that will help staff and the
•	•	
•		
Signature of Applicant		Date Submitted/Signed

City of Salem Permit Application Center – 555 Liberty Street SE / Room 320 – Salem, OR 97301 / (503) 588-6213

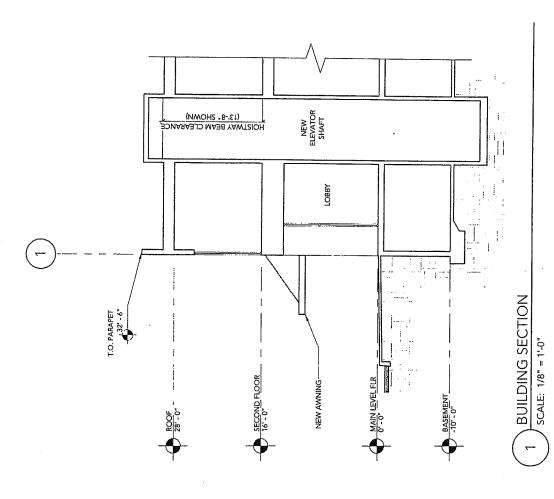


260 Liberty Street NE Historic Design Review - Project Description

The project located on the east side of Liberty Street NE between Court and Chemeketa Streets, is an existing two story commercial building. Constructed in 1955, it is a non-historic non-contributing building within the City of Salem's Downtown Historic District. The proposed façade modifications will provide needed updates and an improved aesthetic, utilizing building materials that are similar to or compatible with those already found throughout the downtown core; such as brick, storefront and steel awnings. The architectural style while contemporary employs detailing and architectural features that were used on existing historic buildings which provides a complimentary and cohesive design. This technique provides the "visual coherence of the historic district as a whole" which is the objective of SRC 230 when modifications to non-historic non-contributing buildings are proposed. The architectural elevation included with the application provides the visual imagery and specific details of proposed changes and confirms that the proposal meets the applicable approval criteria of SRC 230 as required.



CES CAN ARCHITECTS



260 LIBERTY ST.

E B SON ARCHITECTS

EXTERIOR ELEVATIONS



Parks and Recreation Department

State Historic Preservation Office 725 Summer St NE Ste C Salem, OR 97301-1266 Phone (503) 986-0690 Fax (503) 986-0793 www.oregonheritage.org



November 9, 2016

Kimberli Fitzgerald Historic Preservation Officer 555 Liberty St. SE, Room 305 Salem, OR 97301

RE: 206 Liberty Street NE

Dear Kimberli,

Thank you for providing our office with the corrected information concerning the identification and original construction date of the building at 260 Liberty St. NE. From the evidence provided by your office, it is clear that the building was in fact misidentified, and was not attributed with the correct construction date. We agree that the building in question is actually the W.T. Grant Co. Store, built in 1955. Because the actual construction date of the building post-dates the 1950 close of the identified period of significance for the Salem Downtown National Historic District, the building should be properly classified as "Non-contributing/ Out-of-Period" with specific reference to the historic district. It is worth noting that the building may still be individually eligible if research indicates that the National Register criteria for individual listing are met. We will make the appropriate change in our records, but please note that this change will not be reflected in the official records held by the National Park Service (NPS) until such time as an update form is prepared and submitted to them. Please contact our office if/when the City is prepared to file an update with the NPS.

If you have any additional questions, or require clarification regarding any of the subjects in this letter, please feel free to contact me.

Sincerely,

Jason M. Allen, M.A.

Historic Preservation Specialist

(503) 986-0579

Jason.allen@state.or.us