

# A G E N D A



## Joint Meeting of the City of Salem Budget Committee and the Salem Urban Renewal Agency Budget Committee

DATE: Wednesday, April 21, 2021

TIME: 6:00 PM

CHAIRPERSON: Paul Tigan

PLACE: Virtual Online Meeting

STAFF LIAISON:

Josh Eggleston, Budget Officer

503•588•6130

[jeggleston@cityofsalem.net](mailto:jeggleston@cityofsalem.net)

Kali Leinenbach, Senior Fiscal Analyst

503•588•6231

[kleinenbach@cityofsalem.net](mailto:kleinenbach@cityofsalem.net)

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### \*\*\* ADDITIONS AGENDA \*\*\*

#### 2. PUBLIC TESTIMONY

- o. Correspondence from Jim Scheppke regarding the Salem Public Library
- p. Correspondence from Christopher Hollard regarding a mobile response unit
- q. Correspondence from Will and Rebecca Bradley regarding a mobile response unit
- r. Correspondence from Alan Alexander regarding a mobile response unit
- s. Correspondence from the Library Advisory Board regarding the Salem Public Library

#### 5. INFORMATION ITEMS

- c. Staff Report: Responses to Committee Member Questions

The City of Salem budget information can be accessed on the internet at: [www.cityofsalem.net/departments/budget](http://www.cityofsalem.net/departments/budget)

NOTE: Disability-related accommodations, including auxiliary aids or services, in order to participate in this meeting, are available upon request. Sign language and interpreters for languages other than English are also available upon request. To request such an accommodation or interpretation, contact Kali Leinenbach, (503) 588-6231 or [kleinenbach@cityofsalem.net](mailto:kleinenbach@cityofsalem.net) at least 2 business days before this meeting. TTD/TTY telephone (503) 588-6439 is also available 24/7.

The City of Salem values all persons without regard to race, color, religion, national origin, sex, age, marital status, domestic partnership, disability, familial status, sexual orientation, gender identity and source of income.

**From:** [Jim Scheppke](#)  
**To:** [budgetoffice](#)  
**Subject:** Public Comment for the April 21st Budget Committee Meeting  
**Date:** Sunday, April 18, 2021 11:01:31 AM  
**Attachments:** [Report Card Summary 19-20.docx](#)

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Dear Citizen Budget Committee:

The recent Salem Police Department assessment has called attention to the issue of understaffing and underfunding of essential city services in Salem.

To add to that discussion, I would like to provide you with the attached "Oregon Public Library Report Card Summary for Major Libraries in 2019-20." This is my annual analysis of the quality and performance of the 33 public libraries in Oregon serving populations over 25,000 using data collected annually by the State Library of Oregon.

By reading this analysis I hope you will see that the Salem Public Library suffers greatly from understaffing and underfunding and consequent underperformance compared to its peer libraries in the state.

When I moved to Oregon to work at the State Library in 1986, the Salem Public Library had the reputation as one of the best public libraries in the state. Today the data shows that it is among the worst.

I hope you will keep this in mind as you consider the relative needs of Salem city departments for improved funding in future years.

Thank you for your service on the Citizen Budget Committee.

Jim Scheppke  
Ward 2

# Oregon Public Library Report Card Summary for Major Libraries in 2019-20

The Oregon Public Library Report Card is a comparison of the 33 Oregon public libraries serving populations greater than 25,000. The libraries are compared on 13 different key metrics that assess library quality and library performance. For each metric a grade is awarded based on how the library falls within a quintile ranking of the 33 libraries (first quintile gets an A, the second quintile gets a B, etc.). The data derives from that collected annually by the State Library of Oregon. Below is a summary of the report cards for 2019-20 for eight major Oregon public libraries serving the largest populations in the state. Jim Scheppke is the author of this analysis (jscheppke@comcast.net).

<b>Paid Staff Per 1,000 Population</b>	<i>Value</i>	<i>Rank</i>	<i>Grade</i>
Multnomah County Library	0.66	4	A
Eugene Public Library	0.60	5	A
Hillsboro Public Library	0.56	9	B
Corvallis-Benton Co. Library	0.52	11	B
Deschutes Public Library	0.51	12	B
Beaverton City Library	0.47	14	B
Jackson County Library	0.38	23	D
Salem Public Library	0.27	28	D

<b>Print Items Added Per Capita</b>	<i>Value</i>	<i>Rank</i>	<i>Grade</i>
Corvallis-Benton Co. Library	0.26	3	A
Deschutes Public Library	0.21	9	B
Beaverton City Library	0.18	14	B
Multnomah County Library	0.18	15	C
Hillsboro Public Library	0.17	17	C
Jackson County Library	0.14	23	D
Eugene Public Library	0.13	24	D
Salem Public Library	0.11	28	D

<b>Expenditures on Collection Per Capita</b>	<i>Value</i>	<i>Rank</i>	<i>Grade</i>
Deschutes Public Library	\$10.40	2	A
Multnomah County Library	\$10.01	4	A
Corvallis-Benton Co. Library	\$8.59	5	A
Eugene Public Library	\$7.15	6	B
Jackson County Library	\$5.70	9	B
Hillsboro Public Library	\$3.03	25	D
Beaverton City Library	\$3.01	26	D
Salem Public Library	\$2.87	28	D

<b>E-books Per Capita</b>	<i>Value</i>	<i>Rank</i>	<i>Grade</i>
Eugene Public Library	2.67	6	A
Deschutes Public Library	2.46	8	B
Corvallis-Benton Co. Library	0.81	28	D
Beaverton City Library	0.69	29	F
Hillsboro Public Library	0.65	30	F
Multnomah County Library	0.59	31	F
Salem Public Library	0.40	32	F
Jackson County Library	0.29	33	F

<b>Total Library Expenditures Per Capita</b>	<i>Value</i>	<i>Rank</i>	<i>Grade</i>
Multnomah County Library	\$102.56	3	A
Eugene Public Library	\$84.94	6	A
Corvallis-Benton Co. Library	\$83.16	7	A
Beaverton City Library	\$56.44	13	B
Deschutes Public Library	\$66.24	10	B
Hillsboro Public Library	\$46.24	18	C
Jackson County Library	\$45.04	19	D
Salem Public Library	\$24.46	32	F

<b>Annual Public Service Hours Per 1,000 Population*</b>	<i>Value</i>	<i>Rank</i>	<i>Grade</i>
Corvallis-Benton Co. Library	105	9	B
Jackson County Library	83	13	C
Deschutes Public Library	73	16	D
Multnomah County Library	65	23	D
Eugene Public Library	47	26	F
Hillsboro Public Library	42	29	F
Beaverton City Library	40	30	F
Salem Public Library	26	31	F

*\*Data for FY20 not available; this is data for FY19*

<b>Print Items Per Capita</b>	<i>Value</i>	<i>Rank</i>	<i>Grade</i>
Corvallis-Benton Co. Library	3.07	4	A
Eugene Public Library	2.10	17	C
Beaverton City Library	1.83	19	C
Multnomah County Library	1.78	20	D
Salem Public Library	1.61	24	D
Hillsboro Public Library	1.58	26	D
Jackson County Library	1.57	27	D
Deschutes Public Library	1.30	31	F

<b>Library Visits Per Capita</b>	<i>Value</i>	<i>Rank</i>	<i>Grade</i>
Corvallis-Benton Co. Library	4.78	7	A
Eugene Public Library	4.63	8	B
Hillsboro Public Library	3.78	14	B
Beaverton City Library	2.54	28	D
Multnomah County Library	3.01	21	C
Deschutes Public Library	2.99	22	D
Jackson County Library	2.89	23	D
Salem Public Library	1.92	32	F

<b>Circulation (Checkouts) Per Capita</b>	<i>Value</i>	<i>Rank</i>	<i>Grade</i>
Multnomah County Library	17.99	2	A
Corvallis-Benton Co. Library	14.93	4	A
Beaverton City Library	14.54	5	A
Hillsboro Public Library	12.33	9	B
Eugene Public Library	12.29	10	B
Deschutes Public Library	10.89	12	B
Salem Public Library	7.93	19	C
Jackson County Library	6.82	21	D

<b>Children's Program Attendance Per Capita</b>	<i>Value</i>	<i>Rank</i>	<i>Grade</i>
Beaverton City Library	0.30	8	B
Corvallis-Benton Co. Library	0.29	10	B
Deschutes Public Library	0.24	18	C
Eugene Public Library	0.18	22	D
Multnomah County Library	0.16	25	D
Jackson County Library	0.14	26	D
Salem Public Library	0.12	27	D
Hillsboro Public Library	0.05	33	F

<b>Program Attendance Per Capita (All Ages)</b>	<i>Value</i>	<i>Rank</i>	<i>Grade</i>
Corvallis-Benton Co. Library	0.37	9	B
Deschutes Public Library	0.36	11	B
Beaverton City Library	0.35	13	B
Eugene Public Library	0.24	22	D
Multnomah County Library	0.22	25	D
Jackson County Library	0.19	27	D
Salem Public Library	0.14	28	D
Hillsboro Public Library	0.12	32	F

<b>Volunteer Hours Per 1,000 Population</b>	<i>Value</i>	<i>Rank</i>	<i>Grade</i>
Hillsboro Public Library	151	7	A
Beaverton City Library	134	8	B
Corvallis-Benton Co. Library	102	11	B
Eugene Public Library	74	18	C
Deschutes Public Library	70	19	C
Multnomah County Library	57	21	C
Salem Public Library	38	24	D
Jackson County Library	36	26	D

<b>Internet Computer Uses Per 1,000 Population</b>	<i>Value</i>	<i>Rank</i>	<i>Grade</i>
Eugene Public Library	643	4	A
Multnomah County Library	537	10	B
Corvallis-Benton Co. Library	443	14	B
Deschutes Public Library	378	16	C
Beaverton City Library	377	17	C
Jackson County Library	314	20	C
Hillsboro Public Library	296	23	D
Salem Public Library	207	31	F

*Note on Salem Public Library Per Capita Data:* Because Salem Public Library is a member of the Chemeketa Cooperative Regional Library Service (CCRLS), residents of the Chemeketa Community College District who do not live within the service area of a city or district library are eligible to get a library card that entitles them service from the Salem Public Library and other city and district libraries in CCRLS. This includes residents of Keizer, Turner, Aumsville and other cities and rural areas. According to the State Library, this population totaled 200,411 in FY 19-20. It is safe to assume that a significant portion of this population does have a library card and uses the Salem Public Library, especially residents of Keizer. Because of this fact, per capita data for the Salem Public Library, which is calculated by using the City of Salem population (167,400), without the addition of a portion of the 200,411 population of CCRLS residents, is *overstated* to some unknown extent in this analysis. If a portion of the CCRLS population that is in fact served by the Salem Public Library were added to the City of Salem population, the per capita numbers in this analysis would be *lower* than appear here.

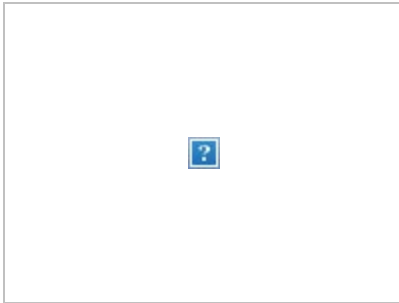


**From:** [Christopher Holland](#)  
**To:** [budgetoffice](#)  
**Subject:** Mobile response unit  
**Date:** Monday, April 19, 2021 5:38:46 PM  
**Attachments:** [RE Mobile response unit.pdf](#)

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Please see attached letter in favor of a mobile response unit.

Sincerely,  
Christopher Holland



356 State St. Salem, OR.  
503.363.7668  
[TaprootLoungeandCafe.com](#)

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April 19, 2021

[budgetoffice@cityofsalem.net](mailto:budgetoffice@cityofsalem.net)

RE: Mobile response unit

To whom it may concern,

My business, like many others is located downtown and thus is frequently impacted by members of the homeless community, individuals with mental health issues or other health related crises. Many of our employees and patrons are not equipped or comfortable interacting or dealing with situations that can and often arise. Our community is often forced into making the difficult or uncomfortable decision of tending to these individuals, calling the police, or ignoring the situation. Just the responsibility of deciding what course of action to take can be overwhelming and stressful for those who are untrained or unwilling.

People need help and the help needed often varies in urgency and severity. What is needed is a substantially trained and experienced team that can assess and deal with a variety of mental health issues. This current situation is growing more intense every day and should not be ignored. I feel that not exploring solutions is both irresponsible and inhumane.

I also understand the mobile response unit is currently under consideration by the City of Salem and several community partners. I am in full support of a mobile response unit to coming to Salem to respond to these persons in crisis and who struggling with homelessness. The benefits of such a unit seem both countless and obvious. Even if this is not yet a perfect solution, it is a step in the right direction.

Sincerely,

Christopher Holland  
Owner/Manager  
Taproot Lounge and Café  
356 State Street  
Salem, OR 97301

“Sympathy, Love, Fortune... We all have these qualities but still tend not to use them”

-Ann Frank

**From:** [W.B.](#)  
**To:** [budgetoffice](#)  
**Subject:** Redirect money from policing to CAHOOTS  
**Date:** Monday, April 19, 2021 5:57:44 PM

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We need non-armed first responders to approach citizens and directly help them, because bringing a gun and the law into a situation is itself an escalation and homelessness or psychological situations are very delicate. Please follow Eugene's model and budget for a non-police CAHOOTS program here.

Sincerely,  
Will and Rebecca Bradley  
Court/Chemeketa neighborhood



**From:** [noreply@cityofsalem.net](mailto:noreply@cityofsalem.net) on behalf of [awa8025@aolo.com](mailto:awa8025@aolo.com)  
**To:** [budgetoffice](#)  
**Subject:** Contact Budget Office  
**Date:** Monday, April 19, 2021 11:03:47 PM  
**Attachments:** [ATT00001.bin](#)

Your Name	alan alexander
Your Email	awa8025@aolo.com
Your Phone	5037794204
Street	4389 oakman st. s
City	Salem
State	OR
Zip	97302
Message	<p>Dear Mayor Bennett and members of Salem's Budget Committee The Sunnyslope Neighborhood Association heard from Councilor Nordyke at our April Meeting concerning City efforts and programs in support of Salem's homeless population. The Association has great compassion for this group and are encouraged by the programs being undertaken by the City. Councilor Nordyke explained her support for a mobile response unit and its potential value to Salem in dealing with non-criminal behaviors. Such programs have proven effective in other communities. Our Association voted at our April meeting to request the Budget Committee to include such a program in Salem's FY 2021-2022 budget. Alan Alexander Chair, Sunnyslope Neighborhood Association</p>

This email was generated by the dynamic web forms contact us form on 4/19/2021.

## **Library Advisory Board Comments to the City of Salem Budget Committee**

To: City of Salem Budget Committee

The Salem Library Advisory Board respectfully submits into the record the following comments for your consideration.

We recognize that there are many important funding obligations that the City must weigh and balance in apportioning limited dollars each year. The City's newly-approved Strategic Plan will help guide you in this process. Because the library's own Strategic Planning process is just beginning, our intent is not to make a budget request at this time but to promote an awareness of our library as an essential but greatly underfunded public service. We anticipate making recommendations for additional expenditures in the next budget cycle.

We have two primary concerns for the future. As Salem's population continues to grow, more hours of access to the library will be important. This will involve the funding of additional library staff hours.

The other issue of importance is the need for branch libraries, particularly in the northeast part of town. This issue is identified in the City's new Strategic Plan. It is also identified in the draft Our Vision plan and in several surveys conducted by the library over the years. The need has long been recognized but no action has been taken. The City's population is expected to increase significantly in the near future, generating ever more need for branches.

A new branch library may not require a new building. There are a number of empty storefronts in the northeast area as well as the potential for co-location at a variety of other sites. We look forward to the opportunity to explore this issue further through the library's Strategic Planning process.

The Library Advisory Board appreciates this chance to express our ideas for future funding. We welcome any input you might have about these important issues.

Sincerely,

Lois Stark  
Chair, Salem Library Advisory Board

TO: Budget Committee Members  
FROM: Steve Powers, City Manager  
SUBJECT: Responses to Committee Member Questions  
SUMMARY:

Committee members have reached out to City departments with excellent questions. In the interest of sharing information and increasing understanding, the questions and responses are compiled in this document.

**1. Eugene CAHOOTS has indicated they successfully handle about 24,000 calls per year. How many calls-for-service do Salem officers respond to and how many could be instead routed to a non-police response team similar to CAHOOTS? – Chief Trevor Womack**

SPD handles just over 100,000 calls for service each year. Social ills such as homelessness, addiction, and behavioral health crisis are not criminal matters, so data specific to the number of calls involving only non-criminal matters is not available. For example, a call coming into the dispatch center may be classified as a “disturbance,” which could include anything from a person shouting in front of a business or a loud family argument inside a home. Such calls could involve someone in crisis but may also involve a crime. Our current systems make parsing out the non-criminal from the criminal call data challenging. We hope to begin capturing more detailed data with our next technology upgrade.

Eugene CAHOOTS handles calls referred by police and other sources, including self-initiated activities. Therefore, the estimated 24,000 responses do not equate to a reduction of 24,000 police calls for service.

Should a CAHOOTS-like program be instituted in Salem, the City’s dispatch center (WVCC) would need to develop a set of call screening guidelines to determine which emergency and non-emergency calls should be referred to (1) the non-police program, (2) referred to our current Behavioral Health Unit (a police officer partnered with a qualified mental health professional), or (3) police patrol response.

**2. How have the former School Resource Officers (SRO) been redeployed? – Chief Trevor Womack**

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Salem PD provided one sergeant and eight police officers as SROs under contract to Salem-Keizer Public Schools. With the cancellation of that contract, those positions were assigned as follows.

- The sergeant was re-assigned to our Professional Standards Unit, formerly known as Internal Affairs. The unit was previously understaffed with only one sergeant and zero officers, so this new position doubled our capacity to complete timely and thorough administrative investigations, brought us more in line with industry best practice for accountability, and addressed a need identified in the recent independent community policing assessment. One example of the immediate benefit of this increased capacity was the expanded and more detailed use of force data recently provided to the Community Police Review Board.
- Six officers were reassigned to Patrol to handle emergency response. Patrol remains understaffed even with these six “additional” positions. The police department has not added any sworn positions in the past decade, while service demands have continued to increase. Additionally, SROs formerly handled many criminal investigations, especially child abuse investigations. That workload remains and has carried over into Patrol.
- Two officers were reassigned to the Investigations Division as detectives. More capacity is needed to investigate criminal sex offenses and improve collaboration with partners for all major child abuse investigations. These two officers are helping to address that void, but we remain understaffed to adequately investigate property crimes, such as burglary and auto theft.

**3. How many EMTs and/or paramedics we have budgeted for in the proposed fiscal year 2022? And what is the source of funding for those positions? Is it general fund? Grants? how much does each position cost, roughly?**

Excluding the fire management and administrative staff there are four classifications that make up the majority of the fire department. I have displayed the FTE count and average total personnel costs including salary, taxes, retirement, and insurance costs in the FY 2022 Proposed Budget. All these positions are in the General Fund. We do receive some funding from the Salem Suburban Fire District.

Classification	FTE	Average Cost
Battalion Chief	6.0	249,713
Fire Apparatus Operator / Engineer	45.0	191,051
Fire Captain	46.0	217,880
Firefighter-Medic	62.0	175,073

### **American Rescue Plan Act (ARPA) Funds**

**4. Can you briefly summarize what the \$5.6 million COVID-19 response proposed in the budget goes toward? – Chief Financial Officer Robert Barron**

The \$5.6 million figure is for unreimbursed expenditures from the last grant, Corona Relief Fund (CRF), through the end of this fiscal year, 6/30/2021. The CRF funds were administered by the State of Oregon and allowed for reimbursement of expenditures directly related to the pandemic. The City received a total of \$7.2 million from the CRF grant, \$2.3 million was awarded in the initial program for those cities that had recorded pandemic related expenditures and then an additional \$4.9 million when the State changed the program to a population driven distribution. As an aside, the Secretary of State in an audit of the CRF program stated that those cities that participated in the initial program received a disproportional share of the total CRF funds. This referred to that initial \$2.3 million that the City received due to its management and coding of pandemic related expenditures and early opening of its Emergency Operations Center—short story, the City of Salem’s preparation allowed it to capture the maximum available dollars from that program.

The below tables show the CRF eligible expenditure categories and the dollars associated with both the \$7.2 million of reimbursed expenditures and of the \$5.6 million of unreimbursed expenditures:

Name: City of Salem, Oregon			Reimbursed	Unreimbursed
Eligible Expenditures			Total	Total
I.	Medical Expenses			
	A.	Public hospitals, clinics, and similar facilities	-	
	B.	Temporary public medical facilities	-	
	C.	COVID-19 testing, including serological testing	3,419	
	D.	Emergency medical response expenses	3,153,951	4,249,527
	E.	Telemedicine capabilities	-	
II.	Public Health Expenses			
	A.	Communication and enforcement	179,347	103,142
	B.	Medical and protective supplies	56,335	147,206
	C.	Disinfecting public areas and other facilities	138,264	147,543
	D.	Technical assistance on COVID-19 threat mitigation	-	
	E.	Public safety measures	52,691	2,491
	F.	Quarantining individuals	-	
III.	Payroll expenses for employees dedicated to COVID-19			
	A.	Employees substantially dedicated to COVID-19	772,271	167,798
	B.	Payroll for public health and safety employees	2,343,167	
IV.	Expenses to facilitate compliance with COVID-19-measures			
	A.	Food delivery to residents	13,156	89,745
	B.	Distance learning tied to school closings	-	
	C.	Telework capabilities	367,385	(4,423)
	D.	Paid sick and paid family and medical leave	-	
	E.	COVID-19-related expenses in county jails	-	
	F.	Care for homeless populations	96,707	474,975
			-	
V.	Other Eligible Expenses (Specifically Identify)			
	A.	Training webinars for COVID-related grant compliance	115	
	B.	Other non-food delivery senior care (Center 50+)	-	24,869
	C.	Business Grants	-	200,000
	D.	Other Miscellaneous Qualified Expenditures	-	51,926
		Total Expenditures	7,176,808	5,654,799

**5. You also mentioned “funding for projects or programs that respond to the public health emergency, workers performing essential work”— does that mean ARPA funding can go towards EMTS/paramedics? – Chief Financial Officer Robert Barron**

We don't know what will qualify in those other categories mentioned in the preliminary guidance for the ARPA grant. The revenue reimbursement and direct pandemic related expenditures categories were clear, but the other categories were simply named with no additional guidance. President Biden signed the bill on March 11th and the preliminary guidance indicated that cities would receive direct payment of 50% of the funds within 60 days. We expect to receive more guidance from the U. S. Treasury before May 11th when the first payment is expected. In any case, the funds do not have to be spent until the end of calendar year 2024 so we will

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have plenty of time for Council direction of what is proposed to be the remaining \$8.1 million.

**6. What is included in the estimated lost \$11.3 million in lost General Fund revenue? – Budget Officer Josh Eggleston**

The below analysis includes line item detail for account that are less than the fiscal year 2019 actuals. Fiscal year (FY) 2020 are actuals and FY 2021 are estimates for the current year. For FY 2022, we duplicated the lost revenue from FY 2021 as a starting point. Based on updated guidance or actuals coming in different than projected the numbers will change.

Budget Committee Meeting of April 21, 2021  
Responses to Committee Member Questions

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Category	Account Code	FY 2019 (Base)	FY 2020	Lower Revenue FY 2020	FY 2021 Estimated	Lower Revenue FY 2021
OTHER REVENUE						
	36110 Parking fines	916,241	692,508	(223,733)	450,933	(465,308)
	36115 Court fines	1,426,944	1,176,046	(250,898)	912,910	(514,034)
	36116 Photo red light fines	522,557	-	(522,557)	-	(522,557)
	36195 Other Fines & Forfeits	86,336	99,111		85,000	(1,336)
	36210 Interest	767,042	699,802	(67,241)	592,000	(175,042)
	36820 Donations	81,862	99,314		40,000	(41,862)
RENTS						
	34110 Land/Bldg rent	77,332	63,850	(13,482)	67,050	(10,282)
	34132 Parking rent - Civic Center	90,668	65,500	(25,168)	5,000	(85,668)
	34134 Parking rent - Pringle Creek	181,732	196,024		107,198	(74,534)
	34146 Parking rent - carpool	213,869	207,682	(6,187)	121,660	(92,209)
	34148 Parking rent - meters	1,515,718	1,015,540	(500,178)	250,000	(1,265,718)
	34295 Parking Rent-Other	82,047	34,263	(47,784)	25,000	(57,047)
SALES, FEES, LICENSES & PERMITS						
	32315 Community events	63,132	51,954	(11,178)	8,500	(54,632)
	32320 Document sales	121,425	120,274	(1,151)	145,168	
	32350 Planning fees	32,998	30,052	(2,946)	27,500	(5,498)
	32352 Dwelling plan review	157,681	140,558	(17,123)	125,000	(32,681)
	32353 Design Review	42,515	24,876	(17,639)	48,000	
	32356 Annexation fees	37,720	21,231	(16,489)	56,000	
	32357 Land Development fees	332,209	179,703	(152,506)	210,000	(122,209)
	32358 Natural Resources Applicatio	19,215	15,808	(3,407)	18,500	(715)
	32359 Pre-Application fees	50,929	32,465	(18,464)	35,000	(15,929)
	32365 Security service	30,908	20,199	(10,709)	7,000	(23,908)
	32391 Ambulance contractor fee	219,960	219,960	-	199,960	(20,000)
	32495 Other charge for service	29,193	3,404	(25,789)	3,000	(26,193)
	32610 Senior center fee	268,650	226,285	(42,365)	100,000	(168,650)
	32615 Recreation fee	91,229	42,994	(48,234)	50,000	(41,229)
	32621 Softball program fees	304,241	156,049	(148,193)	127,000	(177,241)
	32625 Parks reservation fee	185,856	100,755	(85,100)	20,000	(165,856)
	32630 Library fee	104,988	34,308	(70,680)	-	(104,988)
	32632 Library - non-resident fee	3,679	1,975	(1,704)	-	(3,679)
	32636 Towing fee	102,375	86,650	(15,725)	87,500	(14,875)
	32695 Other fee	28,109	11,762	(16,347)	10,000	(18,109)
	32801 License fees	2,129	2,048	(81)	2,200	
	32805 Marijuana licensing fee	4,100	2,100	(2,000)	2,500	(1,600)
	32825 Fire safety permits	945,294	844,443	(100,852)	830,000	(115,294)
	32830 Automation surcharge	104,465	95,780	(8,685)	98,600	(5,865)
	32855 Signs permits	84,374	65,841	(18,532)	150,000	
	32895 Other permits	1,245	885	(360)	900	(345)
				(2,493,487)		(4,425,092)
				FY 2020		(2,493,487)
				FY 2021		(4,425,092)
				FY 2022		(4,425,092)
				Total		(11,343,671)



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**1. What is included in the estimated lost \$2.6 million in lost Utility Fund revenue?  
- Budget Officer Josh Eggleston**

The main driver for lost revenue for the Utility Fund is water revenue and other fees as detailed below. As with the General Fund, the below analysis includes line item detail for account that are less than the fiscal year 2019 actuals. Fiscal year (FY) 2020 are actuals and FY 2021 are estimates for the current year. For FY 2022, we duplicated the lost revenue from FY 2021 as a starting point. As guidance is provided for the use of ARPA funds, the current delayed and delinquent account balances may be eligible for revenue replacement.

Category	Account Code	FY 2019 (Base)	FY 2020	Lower Revenue FY 2020	FY 2021 Estimated	Lower Revenue FY 2021
OTHER REVENUE						
	36210 Interest	1,322,020	1,244,199	(77,821)	1,002,391	(319,629)
RENTS						
	34110 Land/Bldg rent	24,586	21,197	(3,388)	21,197	(3,389)
SALES, FEES, LICENSES & PERMITS						
	32244 Delay assmt - connections chrg	61,314	(21,142)	(82,456)	24,569	(36,745)
	32320 Document sales	1,288	223		-	(1,288)
	32370 Water	29,969,242	28,922,831	(1,046,412)	-	
	32495 Other charge for service	16,167	7,424		7,420	(8,747)
	32640 PW Service fee	55,409	46,014	(9,395)	50,678	(4,731)
	32644 Processing fee	405,780	293,007	(112,773)	165,975	(239,805)
	32895 Other permits	26,448	24,254	(2,194)	-	(26,448)
				(1,334,439)		(640,781)
				FY 2020		(1,334,439)
				FY 2021		(640,781)
				FY 2022		(640,781)
				Total		(2,616,001)