

**TO:** Citizens Advisory Traffic Commission

**FROM:** Kevin Hottmann, PE, City Traffic Engineer *KH*  
Public Works Department

**DATE:** July 11, 2018

**SUBJECT:** **Appeal of the Free 3-Hour Time Restricted Parking – East Side of Church Street SE between Mission Street SE and South End of the Pringle Creek Bridge**

## Issue

Should the City install signage to allow free 3-hour time restricted parking on the east side of Church Street SE, between Mission Street SE and the south end of the Pringle Creek Bridge (Attachment A)

## Background

City Council initiated the Central Salem Parking Study in August 2002. The final report was approved in 2004. The Citizen Advisory Traffic Commission (CATC) reviewed and approved the findings of the parking study at their March 2004 meeting. The report was adopted into the Salem Transportation System Plan in March 2005. Many of the recommendations from the parking study have been implemented since the adoption of the plan.

In August 2014, City Council approved funding of the Capitol Mall Parking Technology project portion from the parking study. This project involved installation of paid parking in the downtown Salem area (area between Front Street NE, Mission Street SE, 12<sup>th</sup> Street SE and Union Street NE). The project was set up as a multi-year project with the first phase in 2016 and the final phase currently being installed.

In 2015, residents asked staff to change some of the residential permit parking on Leslie Street SE and on the west side of Church Street SE. As staff worked with the residents, concerns were raised about the east side of Church Street SE. All the parking spaces are occupied all day by hospital employees forcing park visitors to park on the west side and cross Church Street traffic. Residents asked the City to time limit parking on the east side of the street. Because the east side of the street is along Salem Hospital property, staff would not move forward with the request without Hospital support.

In February 2017, Salem Health, with the support of the residents and South Central Association of Neighbors (SCAN), asked the City to install 3-hour time restricted parking on the east side of Church Street SE between Mission Street SE and the south end of the Pringle Creek Bridge (Attachment B). Staff agreed to review the proposal and move it through the CATC process. However, before the CATC process began, Staff was later informed that funding was available to

proceed with the Council approved installation of parking pay stations on the east side of Church Street SE.

In April 2018, Staff received a letter from residents asking that CATC hold a hearing to revisit the proposal for parking meters and to consider 3-hour time restricted parking (Attachment C).

A CATC hearing was held on May 9, 2018 to determine if a public hearing should be held prior to the proposed parking meters where installed. CATC recommended a public hearing be held prior to the installation of parking meters.

On May 29, 2018, a public hearing was held at Council. Council decided to remove both sides of Church Street SE, between Mission Street SE and the south end of the Pringle Creek Bridge from the adopted Capitol Mall Parking Technology Project, and cease the planned installation of the parking meters in that area. Council also asked staff to initiate the CATC process to review and approve the proposed 3-hour time restrictions.

### **Existing Conditions**

Church Street SE is listed as a Collector street within the *Salem Transportation System Plan*. It is a fully improved 44-foot-wide street with residential permit parking posted on the west side of the street and free unlimited parking on the east side of the street.

### **Correspondences**

Staff provided notices of the proposal for 3-hour time restricted parking along the east side of Church Street SE (Attachment D). After posting, we received a number of emails asking for information about why the parking was changing. We also received a request to appeal the proposed parking change. Attachment E, contains the correspondence requesting the appeal as well as the SCAN meeting minutes supporting the 3-hour time restriction.

### **Facts and Findings**

The CATC, under the authority of *Salem Revised Code, Chapter 5.030*, is an advisory body for the Public Works Director and City Council.

Council removed Church Street SE from the paid parking area.

Residents, the neighborhood association SCAN and Salem Health support 3-hour time restricted parking

Time limited parking is consistent with the transportation goals set forth in Policy 1.6 of the *Salem Transportation System Plan*.

**Staff Recommendation**

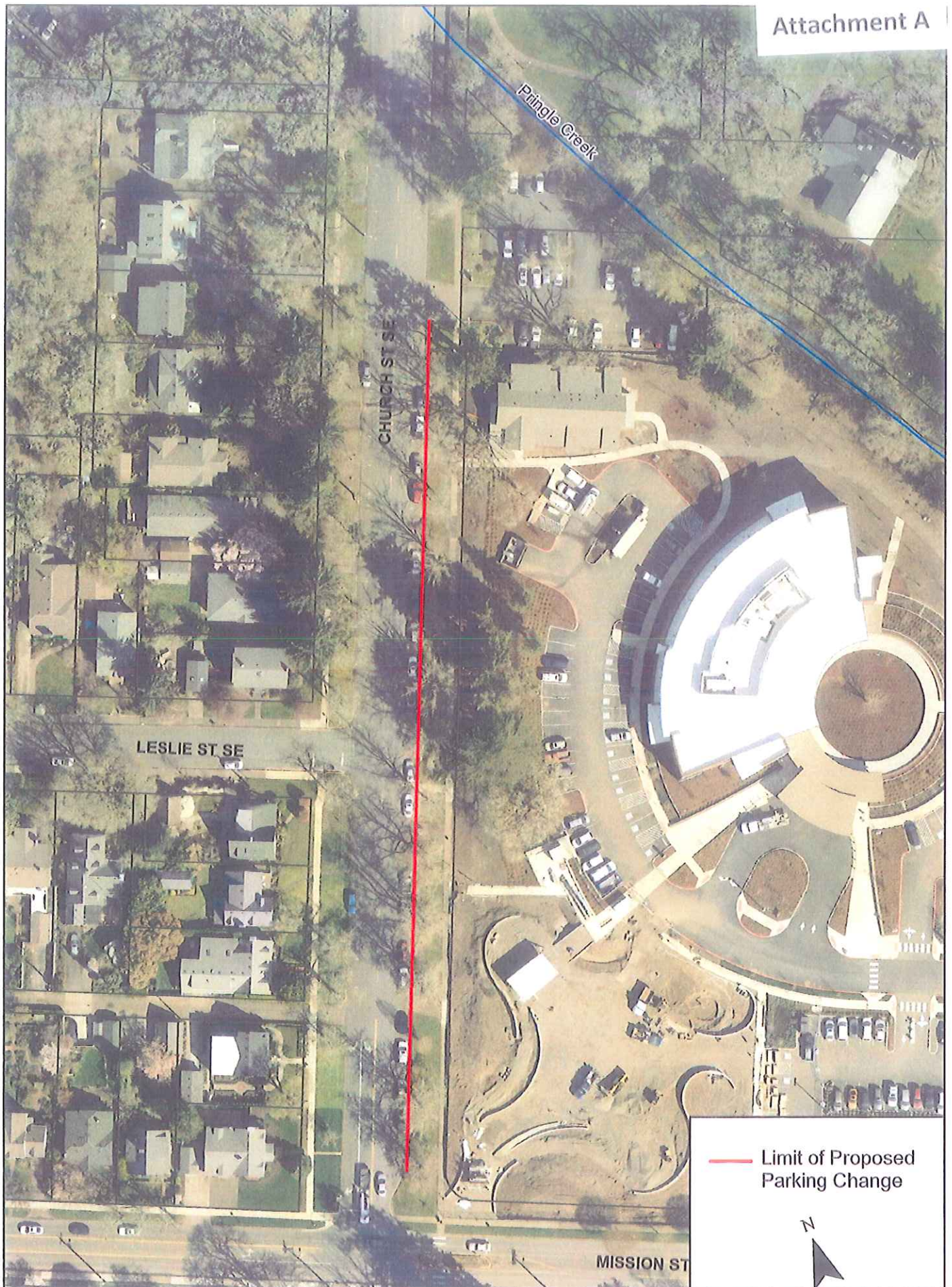
Staff supports the resident, neighborhood association SCAN, Salem Hospital and the City Council recommendation that the east side of Church Street SE be posted with 3-hour restricted free parking.

Attachments:

1. Aerial Photo
2. Email and letter from Salem Health
3. Resident letter
4. Notice of parking change
5. Correspondences

cc: File







Tony Martin

---

**From:** Leilani R. Slama <Leilani.Slama@salemhealth.org>  
**Sent:** Monday, February 13, 2017 3:14 PM  
**To:** Tony Martin  
**Subject:** Church St. Parking - East side between Mission St and Pringle Park.

**Categories:** Done

Hello Tony,

Salem Health would like to initiate time limited parking (3 hours, to align with the majority of downtown) on the east side of Church St., which is adjacent to our property. I believe my first step is to contact the neighborhood association. Since Salem Health is in both SCAN and CANDO, should I contact both or is SCAN adequate since the area affected is only in their neighborhood association and not CANDO?

Thanks for your help.

Leilani

Leilani R. Slama  
Vice President of Community Engagement

Salem Health  
An OHSU Partner  
503.814.3781

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SALEM HEALTH  
*An OHSU Partner*

# Memo

To: Jeff Schumacher, SCAN  
From: Leilani Slama, Salem Health  
CC:  
Date: February 28, 2017  
Re: Parking

Message:

Salem Health has contacted Tony Martin at the City of Salem to request that the parking restriction along the east side of Church Street between Mission and Pringle Park be changed to a three hour time limit, to align with time limits downtown. Our proposal does not address the west side of Church Street.

I apologize that I am not able to attend your March 8, 2017 SCAN meeting, but I hope the board will discuss this proposal and reply to me with either your support or opposition. Once I have received SCAN's feedback and shared it with the City, they will take further action regarding our request.

If you have any questions, please feel free to call me at 503-814-3781.

RECEIVED

APR 19 2018

Attachment C

April 18, 2018

CITY OF SALEM  
PUBLIC WORKS

Citizens Advisory Traffic Commission  
Public Works Department  
City of Salem  
555 Liberty St. SE, Room 325  
Salem, OR 97301

Denise Van Dyke, Chair  
Lowell Wetzel, Vice Chair  
Alan C. Scott, member  
Eileen Marie Viriden, member  
Ezekiel Liming, member  
John D. Ledger, member  
Keith Quick, member  
Reuben Worster, member  
Stephan Price, member

Dear Commission Chair Van Dyke, Vice Chair Wetzel, and members of the Commission:

We are property owners in Gaiety Hill in the 600-700 block of Church Street SE and nearby Leslie Street. We ask the Commission to please review and hold a hearing on May 9, 2018 to revisit a recent proposal (dated March 27, 2018) to install a pay station for 10-hour parking on the 600 block of Church Street SE. We request, please, that the parking limit be modified to a maximum of 3 hours.

Our request to you is in accordance with Section 5.030, City Ordinance, Title 1 Government, Chapter 5, which states: "Controversial traffic issues, as determined by the Citizens Advisory Traffic Commission, shall be referred to the Council with the recommendation and report of the Citizens Advisory Commission... Recommendations shall be through the (Public Works) Director and the City Manager to the Council."

The proposed 10-hour pay station parking is controversial. As property owners, we have been unaware or not advised that a 10-hour paid parking regime was being proposed on the 600 block until we received the letter dated March 27, 2018.

Church Street SE, south of the historic 1929 National Register Bridge, has always been a residential street. It is not in the CBD or in near proximity to the Capitol Mall. It has never had paid parking. It is the entrance to a residential neighborhood and the historic setting of Gaiety Hill.

The 3-hour limit better serves the patterns on the street, the community, property owners, guests, visitors; and pedestrian safety, specifically for families and children.

Leilani Slama, Vice President for Community Engagement at Salem Health, has also made requests that the parking limit be modified to a maximum of 3 hours.

We ask that you revisit the 10-hour paid proposal and please refer our request, and that of Salem Health, for a 3-hour maximum limit to City Council for consideration.

Thank you.

Sue Dauer, PhD  
665 Church St. SE

Patricia Deminna  
635 Church St. SE

Roger Deminna  
635 Church St. SE

Jacque Heavey, MSW, LCSW  
747 Church St. SE

Mark Dolan, MD, MM, AKHS Fellow  
747 Church St. SE

Carlene Benson, MSW, LCSW  
545 Leslie St. SE

Wally Benson  
545 Leslie St. SE

cc: Peter Fernandez, P.E., Director, Public Works  
Kevin Hottmann, P.E., City Traffic Engineer  
Steve Powers, City Manager



# **PUBLIC NOTICE**

## **PROPOSED PARKING CHANGE**

### **THIS BLOCK FACE OF CHURCH STREET SE**

**3 HOUR  
PARKING  
7 AM – 6 PM  
MON – FRI**

ONCE PER DAY  
THIS BLOCK FACE



**CONTACT: Kevin Hottmann**  
**503-588-6211**  
**khottmann@cityofsalem.net**

Kevin Hottmann

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From: Kathy M. Willcox <Kathy.Willcox@salemhealth.org>  
Sent: Wednesday, June 06, 2018 7:22 AM  
To: Kevin Hottmann  
Subject: Proposed parking change

Good Morning,

I am inquiring about the proposed parking change on Church St SE, just North of Mission St. Can you tell me the reason for this change, if there is to be a public hearing regarding this, and when the proposed changes may take place?

Thank you,

*Kathy Willcox*  
Aquatic Specialist  
SALEM HEALTH  
Hospitals & Clinics  
[kathy.willcox@salemhealth.org](mailto:kathy.willcox@salemhealth.org)  
755 Mission St SE, Bldg M| Salem, OR 97301  
503-814-7922

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## Kevin Hottmann

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From: paul staehlin <pstaehlin@yahoo.com>  
Sent: Thursday, June 07, 2018 6:53 AM  
To: Kevin Hottmann  
Subject: Church St. Parking?

Hello there,

I'm just curious to know more behind this proposal of making Church St. a 3 hour parking area. What prompted this? Is there any way to vote against this proposal? If enacted, when will this take effect?

Thanks for your time,  
Paul



## Kevin Hottmann

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**From:** Bernard Maurer <Bernard.Maurer@salemhealth.org>  
**Sent:** Monday, June 11, 2018 7:33 AM  
**To:** Kevin Hottmann  
**Subject:** Church Street SE Parking Proposal

Sir,

I noticed signs on Church Street announcing the 3 hour limit parking proposal. I live in Wilsonville and do not usually drive to work but use a combination of Bike and Bus most days. When I do drive to work and arrive early enough, I have enjoyed the convenience of parking on the east side of Church Street SE. This parking opportunity allows me to limit my driving time both in and out of the city.

If I understand the documents I found on the City of Salem web site, this proposal is supposed to be in favor of the children and parents that park on the east side of Church Street SE and use Salem Hospital's playground facility.

Even though I understand that this proposal would favor users of the playground, I also see a direct impact on Salem Hospital's employees who, like me, have enjoyed a convenient parking opportunity. If the proposal is carried out, I believe the east side of Church Street SE is going to remain mostly empty most days just as the west side does. It will also inconvenience employees of Salem Hospital who serve the community by forcing them to find alternative parking.

Users of the playground have other nearby parking opportunities, such as the west side of Church Street SE or the Bush Park parking lot. This said, I do recognize that the east side of Church Street SE would be safer for parents with young children who want to use the playground.

I do not feel very strongly about this issue and want to be considerate of the users of the playground. However, I wanted you to hear the viewpoint of a Salem Health employee. I do not claim to represent the views of other employees or hospital leadership.

Sincerely,

**Bernard Maurer, RN**  
Senior Clinical Informatics Coordinator

**SALEM HEALTH**  
**Hospitals & Clinics**  
890 Oak St SE | Bldg B 3South 3109 | Salem, OR 97301  
503-814-3791

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## Kevin Hottmann

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From: Kathy M. Willcox <Kathy.Willcox@salemhealth.org>  
Sent: Monday, June 11, 2018 2:57 PM  
To: Kevin Hottmann  
Subject: Church St parking issue  
Attachments: Church St Parking letter 001.tif; 20180606\_151815.jpg; 20180606\_151928.jpg; 20180606\_152047.jpg

Hello Mr. Hottmann,

Please see the attached letter, signatures and pictures regarding the proposed change to the parking on the east side of Church St. Please inform me if this issue is to be discussed at a public hearing, so that we may attend.

Thank you,

*Kathy Willcox*  
Aquatic Specialist  
SALEM HEALTH  
Hospitals & Clinics  
[kathy.willcox@salemhealth.org](mailto:kathy.willcox@salemhealth.org)  
755 Misson St SE, Bldg M| Salem, OR 97301  
503-814-7922

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RE: Public Notice, Proposed Parking Change, Church St. SE

The proposed parking change on Church Street will restrict parking there to a 90 minute or 3 hour limit. As staff members at the Salem Hospital Rehabilitation Center (Building M), we are opposed to this change. Salem Health went through many meetings, permit processes, and city regulations when they built Building M. It is our understanding that the City of Salem denied Salem Health's request to put in more parking spaces, and even cut some parking out of a previously approved plan, which has contributed to inadequate parking for this facility. Currently, half of the originally designated staff parking lot is now blocked off specifically for patients and users of the new playground. Other parking nearby is also of limited duration. This lack of parking at Building M forces staff and some patients to find other places to park.

Patients and staff of the Rehabilitation Center consistently need parking on weekdays from 7 AM to 7 PM. Patient parking is prioritized, and parking for staff on the Salem Hospital campus is limited, distant, and difficult to access, especially at peak times. Over 80 staff members work in Building M, all of whom worked off site prior to its construction. There is not adequate designated parking on site for even 1/3 of Building M staff, nor for the patients we serve. Parking on Church Street has been one of the few alternatives. Patient care is our priority, and staff members are unable to leave to drive around to hunt for parking during the day. The proposed changes to limit parking on Church Street during the workday will create an even bigger problem.

One alternative suggestion is to replace some of the carpool spaces on both sides of Church Street with open parking, since few folks are able to use these carpool spaces because of varied hospital work hours and staff residing throughout the Valley. As shown in the attached pictures taken at 3:15 PM last Wednesday June 6, the carpool parking areas are practically empty. In considering the proposed changes, the City's own investigation should show this lack of usage.

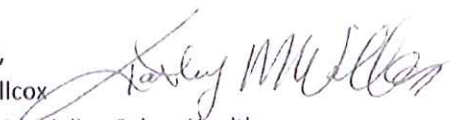
Another possibility would be to put timed parking on the east side of Church Street, and have open parking on the west side, with the stipulation of residential permit parking only from 7 PM to 6 AM, and on Saturday and Sunday. This option would create a 3 hour parking limit on the side of the street nearer the park, potentially reducing the number of children needing to cross the street to reach the park. Children are not allowed in the park unless accompanied by an adult, so they are already monitored and hopefully use a crosswalk, but this could provide easier access for them. Posting hours and use of residential permits would mean that if residents use the street for additional parking they would still be able to park without any issue after work hours and on weekends.

Please take these concerns and suggestions into consideration before making decisions regarding parking changes.

Sincerely,

Kathy Willcox

Aquatics Specialist, Salem Health





Cher Vand

~~Cher~~ Tula

Robert Streng

Brandy Meadow

Amanda Culver

Crystal Dittman

Judy K

~~Judy K~~

Christy Gallup

Roger Fast

~~Roger Fast~~

~~Roger Fast~~

Kellie Garcia

Jadyn Cluse

Stephen Schwarzenberger

Mark Kueey

Christine Kirkland

Scott Tisler

Robert Brewer

Brandy Meadow

Amanda Culver

Crystal Dittman

JOCELYN WARDLUM

ISABELLE WARDLUM

Christy Gallup

Roger FAST

Stephanie Torres

BOBBY SWETMAN

Kellie Garcia

Jadyn Cluse

Stephen Schwarzenberger

MARK KUEEY









 **CARPOOL**  
PERMIT  
PARKING  
6AM - 4PM  
SATURDAY, SUNDAY  
HOLIDAYS EXCEPTED  
INFO  
C-2 503-539-2075  
←

**NO**  
**PARKING**  
→



## Kevin Hottmann

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From: kellybead@yahoo.com  
Sent: Sunday, June 17, 2018 10:59 AM  
To: Kevin Hottmann  
Subject: Proposed Changes for 700 block of Church St

Kevin,

I would like to know why someone wants to change the parking along this side of Church Street.

Kelly Gregg

Sent from my iPad

## Kevin Hottmann

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**From:** Roz Shirack <rozshirack7@gmail.com>  
**Sent:** Friday, June 15, 2018 3:20 PM  
**To:** Kevin Hottmann  
**Cc:** Jeff Schumacher  
**Subject:** Re: Church St Parking  
**Attachments:** Church St. Parking Memo to SCAN 2-28-17.pdf; SCAN Minutes Mar 2017.pdf

Kevin,

Attached are:

1. The hospital's request that SCAN support its 3-hr parking limit for the east side of the 600-700 blocks of Church St. SE, and
2. March 8, 2017, minutes documenting the SCAN vote to support the hospital's request (see item 7.A.c.)

Jeff Schumacher's email to Leilani Slama (and cc'd to you and Tony Martin) reporting that action is the only other written record of SCAN's support for the 3-hr parking limit.

Please let me know if there is any other information you need for your staff report and I'll see if we have it.

Roz Shirack

On Wed, Jun 13, 2018 at 4:17 PM, Kevin Hottmann <[KHottmann@cityofsalem.net](mailto:KHottmann@cityofsalem.net)> wrote:

Hi Roz,

I only have an email from Jeff Schumacher to Leilani that says SCAN board unanimously supported the Salem Health's request for 3-hour parking. If you have a SCAN letter and Salem Health's letter, please send them to me

Thanks

-Kevin | 503-588-6211 ext. 7323



From: Roz Shirack [mailto:[rozshirack7@gmail.com](mailto:rozshirack7@gmail.com)]  
Sent: Wednesday, June 13, 2018 3:32 PM  
To: Kevin Hottmann <[KHottmann@cityofsalem.net](mailto:KHottmann@cityofsalem.net)>  
Subject: Re: Church St Parking

Do you already have the SCAN letter of support for a 3-hr parking limit sent by Jeff Schumacher? It would have been sent soon after March 8, 2017. I'm not sure who he sent it to--Tony Martin or Peter Fernandez.

Do you already have the hospital's request for a 3-hr parking limit sent by Leiani Slama to SCAN, dated 2/28/17?

If not, I can send you both of those.

Roz

On Wed, Jun 13, 2018 at 1:48 PM, Kevin Hottmann <[KHottmann@cityofsalem.net](mailto:KHottmann@cityofsalem.net)> wrote:

Thanks Roz, anything you can send me will be great. I will include in my staff report.

Thanks

Kevin Hottmann, P.E.

City Traffic Engineer

City of Salem | Public Works Department

555 Liberty St SE, Suite 325, Salem OR 97301-3513

[khottmann@cityofsalem.net](mailto:khottmann@cityofsalem.net) | 503-588-6211

City of Salem | Facebook | Twitter | YouTube

From: Roz Shirack [mailto:[rozshirack7@gmail.com](mailto:rozshirack7@gmail.com)]  
Sent: Tuesday, June 12, 2018 10:48 AM  
To: Kevin Hottmann <[KHottmann@cityofsalem.net](mailto:KHottmann@cityofsalem.net)>  
Subject: Re: Church St Parking

Hi Kevin,

Thank you for getting the hospital's request for a 3-hr parking limit on Church St. SE scheduled for a CATC hearing so quickly. I assume the posting will be just for the 600-700 blocks of Church St., eastside--up to the entrance for Pringle Park Community Hall?

The July 11 hearing is the same night as the regular SCAN meeting, so I may not be able to attend. But I will send written comments to confirm SCAN's support for the request. You may already have a letter of support from SCAN from March 2017.

Thanks,

Roz Shirack, Chair

SCAN Land Use & Transportation Chair

On Tue, Jun 12, 2018 at 10:16 AM, Kevin Hottmann <[KHottmann@cityofsalem.net](mailto:KHottmann@cityofsalem.net)> wrote:

Hi Patricia,

I have received a request for a CATC meeting regarding the proposed 3 hour parking on the east side of Church St. I have also cc'd other neighbors who were at the previous CATC meeting, or wanted notification on this issue.

We will be posting a new message on Church Street with information about the CATC meeting. The CATC meeting will be held Wednesday July 11<sup>th</sup>, at 6pm in Salem City Hall, Room 325.

If you have any questions, please let me know.

Thanks

Kevin Hottmann, P.E.

City Traffic Engineer

City of Salem | Public Works Department

555 Liberty St SE, Suite 325, Salem OR 97301-3513

khottmann@cityofsalem.net | 503-588-6211

City of Salem | Facebook | Twitter | YouTube



Board Members Present: Jon Christenson, Carel De Winkel, Kathleen Moynihan, John Prohodsky, Ron Rubel, Jim Scheppke, Jeff Schumacher, Roz Shirack, Carol Snyder, Lorrie Walker (10). *See Exhibit A - Attendance Roster*

Called to order at 6:33 pm by President Jeff Schumacher with a quorum of nine board members present at commencement.

**1. Introductions**

All of the Board members and neighbors introduced themselves.

**2. Adoption of Minutes**

Motion by Carol Snyder with second to approve minutes from the February 8, 2016, meeting approved by a vote of 8 yes, and 1 abstention.

**3. City and Council Reports:**

- A. Parole and Probation — David Davis reported for Marion County Sherriff's Department.
- B. Councilor Andersen — Councilor Andersen reported on the police facility bond measure which he supports that will be on the May ballot, the "Inclusive City" resolution that he proposed that passed at a recent Council meeting, and the City's strategic planning process that is underway.
- C. Councilor Cook — Councilor Cook reported on the open house for the family-friendly bikeways plan, the new City website, and the City Council's upcoming work on accessory short-term rentals (e.g., Airbnb).

**4. Announcements:**

- A. Schumacher noted the School Board elections on May 16th. There have been requests by candidates to speak at SCAN. The Board agreed to invite candidates to the April meeting. Proponents of the police facility bond have also requested to speak at SCAN. They will also be invited to come and speak briefly in April. There will be a report on school facility needs at the May meeting.
- B. Dick Yates reported on the positive outcome of the meeting that neighbors had with Yamasa about the noise that has bothered neighbors for a long time. Yamasa will install new insulation that should solve the problem, and they agreed to not run the blower that was making the noise between 8 pm and 7 am.

- C. Jesse Irizary complimented the City for prompt action to fix the pedestrian signal at Myers and Commercial.

5. Neighborhood Concerns:

Lorrie Walker remarked on car thefts and car break-ins and an armed burglary attempt near McKinley School. She hopes to learn about crime problems when the Salem Police Department makes its next appearance at SCAN. She also reported on street maintenance problems at the intersection of Howard and Capitol.

6. Overview of Salem Keizer Area Transportation Study's "Transportation Improvement Projects for 2018-23" Karen Odenthal, Senior Transportation Planner for the Mid-Willamette Valley Council of Governments

Odenthal reported on the SKATS (Salem Keizer Area Transportation Study) draft FY 2018-23 transportation improvement projects. She presented the Draft Transportation Improvement Program (TIP) for FFY 2018-23. It is a short-range plan of funded projects on arterial roads and includes bike and pedestrian facility improvements and transit system improvements funded mostly with Federal funds and ODOT funds.

7. Committee Reports:

A. Land Use & Transportation (contact Chair Roz Shirack with questions)

- a. Summary of current issues before Committee in *Exhibit B - Land Use & Transportation Committee Report*
- b. Shirack commented on the Committee report. Comments on short term rentals were presented to the Planning Commission hearing on March 7th, but they did not take our recommendations. The Planning Commission recommendations will go to City Council soon. The Committee moved that the full SCAN Board approve the Committee "Comments on Proposed Short Term Rental Amendments" dated March 6th. The motion passed unanimously.
- c. Shirack further commented on the report that Salem Hospital has requested a change to the parking on the east side of the 600-700 blocks of Church Street. The Committee moved that SCAN support the Hospital's 3-hour parking limit request in lieu of the Board's earlier action to request a "3 HR. Limit, Sundays, Holidays Excepted" for the 600-700 blocks of Church St. SE, east side only. Motion passed unanimously.
- d. Shirack reported that the Citizen's Advisory Traffic Commission (CATC) discussed SCAN's request for "No Parking, Residential Permit Excepted" for Leslie Street in Gaiety Hill. CATC recommended an alternative parking limitation of "No Parking 8am - 5pm, Monday-Friday." A motion was made to concur with the CATC recommendation. Motion passed unanimously.

B. Historic Preservation, Parks & Gardens (contact Co-Chair Jon Christenson w/ questions)

- a. Summary of current issues before Committee in *Exhibit C - Historic Preservation, Parks & Gardens Committee Report*

- b. Christenson commented on the committee report regarding the Historic Design Review for the residence at 2655 E. Nob Hill house. He anticipates SCAN will be supportive.
- c. Christenson announced that a grant of \$9,000 from the Salem Parks Improvement fund for improvements at McKinley Park has been awarded. He proposes a grant application be made to the Salem Parks Foundation to replace the bench at the entrance to McKinley Park. The Board discussed the plan that Christenson proposed. It was moved and seconded that the SCAN Board request a grant that would cover the cost of materials to replace the bench. Motion passed unanimously.

C. Communications (contact Chair Jim Scheppke with questions) - *no report*

**8. Commercial-Vista Corridor Plan Update Julie Warncke, Transportation Planning Manager, City of Salem Public Works**

Warncke reported on a plan that will improve the Commercial-Vista Corridor. Planning has been underway for several years with SCAN participation and the plan will soon go to the City Council for approval. The plan includes buffered bike lanes, pedestrian crossings, narrowing of auto traffic lanes and streetscape improvements. Some of the plan has funding and some will await future funding. Walker extended her compliments on the plan. *See Ex. D for more info.*

**9. Adjourn:**

There being no additional business, the meeting was adjourned by SCAN President at 8:54 pm.

Submitted by Jim Scheppke, SCAN Board Secretary



## Ex. B - Land Use & Transportation Committee Report

### SCAN Land Use and Transportation Committee Report March 8, 2017

The Committee met February 23, 2017. Present were: Roz Shirack, Jon Christenson, Carol Snyder, Lorrie Walker, Carel DeWinkle, and John Prohodsky.

#### Short-Term Rentals

The Committee discussed the City's proposal for licensing and regulating short term rentals, focusing on their use and impacts in residential zones. Short-term rentals are for less than 30 consecutive days, also called transient rental. Rented dwellings could include a house, condo, duplex, or apartment. The City has proposed and defined two different classes of short-term rentals:

- 1) Accessory short-term rentals are when the resident family rents a maximum of two guestrooms in their primary residence to overnight guests;
- 2) Short-term rentals are when a property owner does not live in the dwelling and rents the entire dwelling or individual guestrooms within the dwelling to overnight visitors.

The Committee discussed the proposed amendments and approved comments for the Planning Commission's March 7 public hearing (see attached).

**Motion: The Committee moves Board approval of the attached comments.**

Next steps: The Committee will ask for a continuance of the March 7 hearing to enter the Board's position into the record. The Planning Commission will make a recommendation to City Council, which may hold another hearing and make further amendments.

See the link below for proposed draft amendments and staff report for the Planning Commission.  
<http://www.cityofsalem.net/Departments/CommunityDevelopment/Planning/ShortTermRentals/Pages/default.aspx>

#### Parking on east side of Church St. SE, 600-700 blocks

At its February 8 meeting the board approved a motion to request the City post the 600-700 blocks of Church St. SE, east side only, as "3 HR. Limit, Sundays, Holidays Excepted," which is the same as posted in the Bush Park parking lot across Mission St. After the SCAN meeting city staff asked the Hospital to initiate the 3-hour parking limit, because they are the adjacent property owner. The Hospital was happy to do so and sent SCAN a proposal for a 3-hour parking limit for those same two blocks, east side only, to match the parking limits downtown. The Hospital is asking for SCAN's support.

**Motion: The Chair moves that SCAN support the Hospital's 3-hour parking limit request in lieu of the Board's earlier action to request a 3 HR. Limit, Sundays, Holidays Excepted, for the 600-700 blocks of Church St. SE, east side only.**

This will accomplish the same objectives that SCAN supported last month. It is preferable for the Hospital to initiate this request to the City, given SCAN's other two parking requests for Leslie St. SE and the west side of Church St. SE that are already under consideration by the City.

Submitted by Roz Shirack, Chair

Attachment: Comments to the Planning Commission dated March 6, 2017