

**Finance Committee of the Salem City Council and the Urban Renewal
Agency of the City of Salem
Minutes**

DATE: August 30, 2021

CHAIRPERSON: Tom Andersen

PLACE: Zoom

STAFF LIAISON:

Josh Eggleston

503-588-6130

JEggleston@cityofsalem.net

Members Present:

Chair Andersen
Councilor Stapleton
Councilor Phillips
Councilor Gonzalez

Members Absent:

Alternate-Councilor Leung

Staff Present:

Norman Wright, Community Development Director
Josh Eggleston, AIC Chief Financial Officer
Courtney Knox Busch, Strategic Initiatives Manager
Jenny Mattecheck, Chief Accountant
Jeremy Morgan, Accounting Supervisor
Kali Leinenbach, Senior Fiscal Analyst
Kelli Blechschmidt, Management Analyst I
Shengnan Thomas, Administrative Analyst I

1. CALL TO ORDER: 3:00 PM / Quorum

2. APPROVAL OF COMMITTEE MINUTES

a. July 26, 2021

Motion was moved by Member Stapleton, seconded by Member Phillips and carried by the following vote:

Aye: Unanimous

Nay: None

Abstentions: None

3. ACTION ITEMS

a. Priority Based Budgeting (PBB) Refresh.

Staff presented recommended changes to the current PBB descriptions and definitions. The Finance Committee workshopped these definitions by result area.

Strong and Diverse Economy

Questions or comments by: Chair Andersen, Member Stapleton, Member Phillips and Member Gonzalez

Responses by: Courtney Knox Busch, Strategic Initiatives Manager, Josh Eggleston, AIC Chief Financial Officer and Norman Wright, Community Development Director

Good Governance

Questions or comments by: Chair Andersen, Member Stapleton, Member Phillips and Member Gonzalez

Responses by: Josh Eggleston, AIC Chief Financial Officer and Courtney Knox Busch, Strategic Initiatives Manager

Natural Environment Stewardship

Questions or comments by: Chair Andersen, Member Stapleton, and Member Gonzalez

Responses by: Josh Eggleston, AIC Chief Financial Officer and Courtney Knox Busch, Strategic Initiatives Manager

Safe Community

Questions or comments by: Chair Andersen, Member Stapleton, Member Phillips and Member Gonzalez

Responses by: Norman Wright, Community Development Director, Josh Eggleston, AIC Chief Financial Officer and Courtney Knox Busch, Strategic Initiatives Manager

Safe, Reliable, and Efficient Infrastructure

Questions or comments by: Chair Andersen, Member Stapleton and Member Phillips

Responses by: Josh Eggleston, AIC Chief Financial Officer and Courtney Knox Busch, Strategic Initiatives Manager

Welcoming and Livable Community

Questions or comments by: Chair Andersen, Member Stapleton and Member Phillips

Responses by: Norman Wright, Community Development Director and Josh Eggleston, AIC Chief Financial Officer

Upon conclusion of the meeting, the Committee returned the adjusted definitions to staff to prepare for recommendation to the City Council.

4. ADJOURNMENT: 5:19 PM

The next meeting is scheduled for Monday, September 27, 2021 at 4:00PM.