

East Lancaster Neighborhood Association

Minutes - September 3, 2020 - 7:00 pm

First Free Will Church, 1390 45th Street NE, Salem, Oregon

	Board Chairs/Members Present		Others Present
x	Susann Kaltwasser, Chair	x	Chris Hoy, Ward 6 City Councilor
x	Sue Fowler, Co-Chair	x	Terry Motte, Pastor, First Free Will Church
-	Mary Sarabia, Vice-Chair	x	Robert Hornaday, Creations Northwest
x	Chesta Bauer, Secretary		
-	Dave Steiner, Member-at-large		
x	Patricia Mick, Member-at-large		
x	Clark Hazlett, Member-at-large		
-	Fred Wright, Member-at-large		

Neighbors Present: Chuck Westbrook, Mike & Kathy Sim, Vern Golden

Introductions/Approval of Minutes: The meeting was opened by Co-chair Sue Fowler at 7:00 pm. A motion to approve the minutes of the August 6, 2020, meeting was made by Clark Hazlett and seconded by Susann Kaltwasser. The motion was approved.

City Councilor Report, Chris Hoy:

- o Chris reported that the Community Development Department has issued 50 building permits - the highest number of permits for the period since 2011.
- o State Street in downtown Salem will be changed from one way traffic to two way between Liberty Street and Church Street. Work will start on this in September and be completed in October.
- o The City is receiving applications for the Salem Police Chief. Seven applications have been received so far. It is hoped to have someone on board by December 1.
- o The Sleepy Hollow mobile home park is experiencing problems with their water system. Their wells are being contaminated by arsenic. They would like to connect to the City water system but their property will have to be annexed to Salem in order for that to be done. There is a cost to hook up with the City water system which could be subsidized by Federal funds and paid for over several years.
- o The City Council is still considering naming a street in Salem after Martin Luther King, Jr.
- o The Salem Police Department building is on schedule and on budget. It will be finished in late September and move in will occur during late October and November. There will be public events before the move in and a ribbon cutting is scheduled for October 10.
- o Chris toured the library and said renovation is coming along. There are new walls and new windows.
- o A work session with the City Council and the Planning Commission on the first draft of the Our Salem plan is scheduled for September 23.
- o On September 28, the City Council proposed amendment to the Salem storm water master plan will be discussed.

By-Laws - adopt changes: Susann had made the recommendation at the August meeting to delete the words 'by ballot' in Article VI; Section: 2, referring to elections. And then in the Article VIII, Section 4 that describes duties of the Executive Board, changes the words to read:

“An Executive Board member may participate in a meeting by ~~phone~~ electronic means and is eligible to vote.” This is intended to allow for virtual meetings when meeting in person is not advisable or timely. A motion was made by Chesta Bauer and seconded by Clark Hazlett to approve the by-law changes discussed at the August meeting. The motion was approved.

2020-21 Goals: The City requires the Neighborhood Association annual report to contain at least two goals. The current goals for ELNA are as follows:

- Increase Board membership
- Promote the Neighborhood Watch program
- Attain 100 interactions with neighbors
- Increase social media

We are adding one more goal for this year's annual report:

To find a consistent place for ELNA to meet.

There was discussion how we are accomplishing these goals. The goal for interacting with neighbors is accomplished through ELNA's participation in the Swegle Elementary School Day of Play sponsored by CaPES (Community and Partners of East Salem). We have a Facebook group which provides information on meetings and other information on neighborhood issues. We discussed increasing meeting participation by giving out flyers to Board members to hand out to neighbors and friends. We will make sure our meetings are posted on the Next Door app. We also discussed having cards that Board members can handout that have the ELNA information on them. We have been invited by the First Free Will church to have our monthly ELNA meetings in their meeting room. This will give us a consistent place to meet. Rev. Motte was thanked for providing us a comfortable and well located site for our meetings. This meets our planned goal for having a consistent place for meetings to occur! A motion was made by Sue Fowler and seconded by Clark Hazlett to approve these goals for inclusion in the annual report to the City. The motion was approved.

Committee Reports:

Land Use: Susann gave the following reports.

- Willamette Town Center Mall - update: The manager of the mall has applied to the City to increase the size of the Mall sign on I-5. There was no opposition to this proposal.
- 4696 Center Street Apartments - update: Robert Hornaday provided information on this development. The application for this complex has gone through the annexation and the planning process with the Community Development Department. There will be 120 units consisting of 36 two bedroom, 2 two bath units (1008 square feet) and 84 one bedroom, one bathroom units (684 square feet). There will be 205 parking spaces with a parking ratio of 1.67. Patricia Mick had several questions about the proposed sight barriers between her manufactured home subdivision and the apartments. Bob said there will be a solid fence on the property line and a landscape strip. There will also be a storm water treatment swale along the driveway. The plan includes a 60 foot space from the property line to the apartments, an eave height of 29 feet, and gaps between the buildings. The masonry wall along Center Street will be removed and there will be several feet of property maintained for the widening of Center Street which will add a left turn lane into the apartment complex, two lanes going east, and one lane going west. It is anticipated that this section of Center Street east of 45th will be widened within the next five or eight years. There will be a property manager on site during the construction period to oversee activities. The developer is also planning on buying another property next to apartment site which will have an 18 unit building and parking spaces.

It was noted that if the development meets the all the City site and housing requirements, that the final approval for the project will be made by City staff.

- Property on Swegle Road: There is property formerly owned by Mable Wilhelm on Swegle Road that the family wants to subdivide into two lots.

Traffic: It was asked if a light is planned to be installed on Center Street at 45th Street in accordance with the SKATS (Salem Keizer Area Transportation Study) plan. Susann said that she would inquire and if not, to suggest one be added there and perhaps at Royal Oaks/ Greencrest Drive.

Parks: We have been discussing funding a bench for placement in Royal Oaks park through the Salem Park Improvement Fund. In order to satisfy the requirements of this funding, the Neighborhood Association must provide matching funds, which for the park bench would be \$500. There was discussion around how to raise these funds and whether to continue to submit an application for the bench. It was decided to submit the letter of intent and we would explore ways to find the matching funds such as having a fund raiser or taking up a collection.

Transportation: No report.

Neighborhood Concerns/Other Issues:

- We discussed board membership and guests attending the meeting were asked if they would be willing to serve on the board. The current members of the board are: Susann Kaltwasser, Sue Fowler, Mary Sarabia, Chesta Bauer, Clark Hazlett, Patricia Mick and Dave Steiner. In accordance with the by-laws, Board member Fred Wright, who has not attended at least three consecutive meetings without notification, will not be included on the Board roster at this time. Guests offering to serve on the Board included Vern Golden, Mike Sim, Chuck Westbrook and Terry Motte. A motion was made by Vern Golden and seconded by Mike Sim to approve the election of the board roster that includes the current members and the prospective members. The motion was approved. This meets our planned goal of increasing Board membership.
- Chris Hoy was asked about a report from the POP team about the issues at 4545 Swallow Avenue and on Weathers Street. He said that he has not received a response yet and will check up on the what is going on.
- A traffic light on Cordon Road and Swegle Road was discussed. A light at that location is planned for the future.
- The police officer report has changed due to Covid-19 restrictions and future reports will likely be made virtually. Susann will ask if we can have one for the October meeting.

The meeting was adjourned at 8:45 pm.